Minutes of the *Plenaire vergadering* of the CSR on the 3rd of April, 2019

**Council members**
Jamie van den Berg, Sofie ten Brink, Casper Colenbrander, David Nelck, Omar Seleim (11:16), Sujet Hashemi Shams, Ivanna Slipets, Malou Sprinkhuizen, Blink Ujjin (from 12:31), Liesanne van Veen, Roeland Voorbergen (until 12:31);

**Absent**
Ksenia Golub, Alex Gritsay, Michele Murgia;

**Guest(s)**
Iris Kingma *Central student assessor*

**Minutes**
Tamara van den Berg *ambtelijk secretaris*

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**Concept agenda**

1. **Opening**
   
   Sofie opens the meeting at 11:00h and welcomes the participants.

2. **Mail**
   
   The council discusses the in- and outgoing mail.

3. **Adapting the concept minutes**
   
   Setting the concept minutes is postponed until next week due to the lack of a quorum.
4. Checking the action list

The action list gets updated. The CSR goes over the Pro Memorie list.

5. Announcements

- Jamie says that the Switch to Microsoft Office 365 has been delayed by a year due to privacy concerns (storing of personal information). A second test will be conducted; if this test fails again the program might be cancelled. O&F will discuss the setup of the mail system. **(action)**

- Sofie expresses discontent that the CSR didn’t visit AMC and ACTA for promotion of the student council elections. There might be candidates that would want to join the CSR or that didn’t get on the faculty lists.

  **-- Omar Seleim enters the meeting. --**

Omar says that the visit to the AMC and ACTA didn’t happen as PR was too busy. Sofie stresses that it was agreed that either no or all faculties would be visited, to diversify the candidates running for CSR parties. Liesanne questions the timing; visiting these faculties to find candidates would be too late by now if these students had not considered before whether they want to spend their year on medezeggenschap. Liesanne and Sofie stress disappointment that the AMC and ACTA were not visited. The council agrees that now it is too late to do so.

- The draagvlakgesprekken (interviews with the relevant bodies) for the new ‘RvT member with confidence of the medezeggenschap’ are scheduled for this afternoon. The council members who registered to participate in these would need to leave the PV meeting early.

- The PV-time has been set for the semester but some concerns were raised. The DB re-considers the time of the plenary meeting. **(action)**

6. Updates DB & taskforces, delegates, central student assessor

The written updates are discussed briefly.

- The delegates discussed the deadline of sending their update. The suggestion is to set different deadlines per person. The delegates will also start reminding each other.

- The FSR-FdG considers writing a letter about the Profiling Fund. Suggested is to direct this letter to the dean while addressing the CSR as well.

- Malou will forward information about the FNWI’s new building presentation on May 16.

- Ivanna will forward the sustainability letter that the FSR-FEB is working on to O&F.

- Roeland explains that the FSR-FGw notices that the new plans for the faculty have similarities to the Profile 2016. This will cause discussion and should be considered carefully. More information will follow later.

7. Setting the agenda

The agenda is set with changes. Raad van Advies & Elections Regulations will be discussed next week.

8. Framework Diversity Policy

**General** – Malou asks whether Sujet compared the Framework Policy to the 2016 Diversity Report to see which topics are missing. Sujet has not checked this and says that the CDO is in charge of following up on the report. Roeland finds it important to check the 2016 report; Malou will do this.

**Summer courses** - Jamie asks how much it would cost to offer these courses for free to students. Sujet will contact Jaap Overbeek about this.

**Diversity courses for staff members** – In the Diversity report it was suggested to offer mandatory courses; the CvB disagrees with this. As mentioned to the CDO prior, the council was in favour of actively promoting
the courses but not enforcing them. Malou suggests considering mandatory courses to reach the people who would not voluntarily sign up. Malou adds that people need to be given the time (compensation of hours) to follow this training; this should not add to working pressure. Sujet agrees. Liesanne and Sofie think the courses should be mandatory. Malou suggests giving positive incentives to attract people to follow the training. Sofie says this should not be taken from the regular training budget for employees. Iris warns that mandatory bias training might increase resistance and states that courses often lack follow up steps for employees to deal with bias in their working environment. Iris will forward information about this. (action)

Liesanne says that the training is only effective if it reaches all employees. Roeland suggests addressing concerns about reaching all staff during the IO. (action)

**Paternity leave** – As mentioned to the CDO prior, the CSR agreed to add this to maternal leave. David says that a time period was not agreed upon. This will be discussed later when the CvB addresses this.

### Additional suggestions
- Role of the ombudsperson, as stated in the 2016 Diversity Report;
- Composition of the BAC (not only diversity in gender but other aspects as well);
- Expanding the Diversity Trainings (academic diversity program) for students and staff
- ‘inclusion’ of the Disability Platform (stress that they were not informed);
- Diversity in procedures for programs with numerus fixus, selection or honours entry requirements, as well as the selection committees for these forms of selection.
- Free speech – O&O discusses this. (action)

### Priority
A decision on priorities will be made next week.

#### 9. OV recap
After discussing the use of Dutch language in the OV, it is agreed that expressing in Dutch should always be allowed, but that the technical chair should do a recap in English. The DB discusses the OV-planning for the council and having meetings around exam periods.

#### 10. UvA application
Roeland asks how long the survey will be open to gather data. Ivanna says that the minimum amount should be set at 10% of respondents to have reliable data. The council discusses whether this is achievable through active promotion. Omar suggests handing out printed PR codes. Sofie says that these would need to be hung at all different faculties and Omar proposes to personally take the responsibility in doing this. Malou suggests making posters with a QR link and hanging these at student organisations.

**Questions** Sofie suggests also gathering input about the program of studies and BA or MA; this will be added. Jamie says that too many open questions limit the responses and suggests setting max. 3 open questions and make the rest of the questions multiple-choice. Sofie says that the written information is needed for interpreting the answers.

--- Blink Ujjin enters the meeting. Roeland Voorbergen leaves the meeting.

_Blink takes over chairing the meeting. ---_

Liesanne suggests rephrasing the question about downloading and using the app. Omar suggests using software to analyse keywords in the given answers. Liesanne suggests including a field for 'other remarks'. Liesanne asks whether the order of questions is checked; Omar is waiting for input from BC on this.

Jamie asks whether the survey would be set out only in English. PR agrees to make a bilingual survey.
**Voting proposal:** The CSR decides to set out a survey amongst the student population to gather input about updating the UvA-app, as discussed in PV190403.

In favour 11  
Against 0  
Blanco 0  
Abstain 0  

*The voting proposal is adopted.*

11. **Transfer & training Period**

The council goes over the proposed schedule for the training period for the CSR + FSR’s 2019-2020.

Additional remarks to the schedule:
- Include the deadline for announcing delegates
- Set a meeting with the USR-VU at the end of June (with CSR18-19 & 19-20)
- Clarify mandatory attendance
- Kaderbrief training at the beginning of the year
- Leadership training by Fadie Hanna

The organization of coaching sessions will be discussed next week. (action) The other training programs (as proposed) will be booked and organized.

12. **W.V.T.T.K. / Any other business**

Nothing.

13. **Input requests for the FSR’s**

Nothing.

14. **To the media**

Nothing.

15. **Evaluating the PV**

The CSR evaluates the course of the PV and the quality of the meeting pieces.

16. **Questions + closing the meeting**

None.

Sofie closes the meeting at 12.54h.

**Decisions**

D190403-01  The CSR decides to set out a survey amongst the student population to gather input about updating the UvA-app, as discussed in PV190403.

**Action list**

190403-01  Tamara gathers the PV concept minutes and makes them available via SurfDrive.  
190403-02  Tamara forwards Ksenia’s updated version of the CSR budget to the PV.  
190403-03  PR discusses what to do about the use of screens by different student parties for promotional purposes.  
190403-04  O&F discusses the organization of the Office 365 Student Mail and privacy concerns.  
190403-05  The DB considers changing the PV-time that was set for the second semester.  
190403-06  Iris forwards information about the effectiveness and effects of (mandatory) bias trainings.
During the IO, the DB asks the CvB for their plans to reach staff members who do not voluntarily sign up for bias trainings.

O&O discusses social safety with regard to free speech and social events.

Blink writes an updated meeting piece on the organization of a coaching programme for the CSR 2019-2020.

Sofie gathers input from the OC-Informatics about the Elections Regulations.

Sofie finalizes the Memo with the CSR’s input on the Social Safety overview note by March 27.

Jamie finalizes the CSR’s letter / draft vision on Sustainability by March 28.

Sofie finalizes the CSR’s letter on the Profiling Fund by March 28.

Sofie checks whether Alex is available to write the CSR’s unsolicited advice. If not, Sofie writes the advice based on the draft that was initially discussed.

Sujet writes an meeting piece (informing & discussing) about the Framework Policy Diversity for PV 190403.

The delegates inform their FSR’s about the possibility of giving input on the Framework Policy Diversity via denkmee.uva.nl.

Jamie informs the IT Office365 working group about the CSR’s preferred mail system.

Omar asks BC to finance the promotional material (UvA merchandise) for filling the survey about the UvA app.

Omar contacts Joran about setting up the Voting Compass.

Ivanna checks whether it is possible to ask another orchestra or quartet to perform and whether it would be possible to organize this at 2 campuses.

Sofie investigates the possibilities for hiring a cleaner for the CSR office.

Council members give their input for organizing the introduction period for CSR and FSR’s to Blink and Tamara.

Tamara checks when the regulations ‘Regeling Selectie en Plaatsing Fixusopleidingen UvA 2017-2018’ will be updated to include the central policy.

Malou requests input from the FSRs towards the end of the OER cycles regarding the M-OER to pass on to the CSR 2019-2020.

**Pro memorie**

The DB keeps an eye on late meeting pieces and is strict about nazendingen and being present in time.

A double check on the spelling and grammar should be done for all communication. Committee chairs have the final responsibility in this.
The committee chairs notify the PR-committee after their meetings which files, that the CSR is working on, should be raised in the media.

All DB-members send their updates before Sunday 20.00h. Delegates send their updates before Wednesday 09.00h.

Alex and Sujet take good care of the plants.

The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.

The committee chairs oversee the diverse division of speakers for the OV.

The DB oversees a proper balance between small and large files in the PV.

The delegates check whether the agendas, minutes and letters of the FSR's are being published online.

Council members try to take care of expressing their opinions and give arguments for their standpoints.

Blink organizes individual coffee moments with all council members to discuss the council work and input on the evaluation weeks.

The committee chairs make sure that the responsibility for the meeting piece becomes clear during the committee meeting.

The committee chairs keep their OV-planning up to date and fill their OV-planning in the printed calendar in CREA 1.16.

Sujet and Malou prepare the files that will be discussed in the UCO in advance with the CSR PV.