Minutes of the *Plenaire vergadering of the CSR on the 6\textsuperscript{th} of February, 2019*

**Council members**
Jamie van den Berg (11:22), Sofie ten Brink, Casper Colenbrander, Ksenia Golub (11:03), David Nelck (11:07), Sujet Hashemi Shams, Malou Sprinkhuizen (11:06);

**Absent**
Alex Gritsay, Michele Murgia, Omar Seleim, Ivanna Slipets, Blink Ujjin, Liesanne van Veen, Roeland Voorbergen;

**Guest(s)**
Iris Kingma *Central student assessor* (11:06)

**Minutes**
Tamara van den Berg *ambtelijk secretaris*

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**Concept agenda**

1. Opening
2. Mail
3. Adapting the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, delegates, central student assessor
7. Setting the agenda
8. Central student assessor – working agreements
9. Decentral selection: plan of action
10. UvA Health week
11. Diversity: CDO plan of action
12. Functional limitation
13. Quality Agreements – Teacher Professionalization
14. Scheduling overlap
15. BSA
16. Honours
17. *W.v.t.Lk.* / Any other business
18. Input requests: FSR’s / Media
19. Evaluating the PV
20. Questions + closing the meeting

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**1. Opening**

*Sujet opens the meeting at 11.00h and welcomes the participants.*

**2. Mail**

*The council discusses the in- and outgoing mail.*

O&F discusses the End of Project Report AVG. **(action)**
3. **Adapting the concept minutes**  
*Setting the concept minutes is postponed until next week.*

4. **Checking the action list**  
*The action list gets updated.*

--- Iris Kingma, Malou Sprinkhuizen and David Nelck enter the meeting. ---

5. **Announcements**  
*None.*

6. **Updates DB & taskforces, delegates, central student assessor**  
*The written updates are discussed briefly.*  
- Malou will forward the update of the FSR-FNWI on Internationalization (Groningen) to the CSR and student assessor. *(action)*

7. **Setting the agenda**  
*The agenda is set with changes. Quality agreements is moved up on the agenda.*

8. **Quality Agreements – Teacher Professionalization**  
Sofie asked why the budget is divided per FTE instead of the number of students. Casper explains that this was considered to be the fairest approach while considering the teacher/student ratio which differs per faculty. All teachers should be allowed to follow these professionalization courses. Sofie asks why the budget is then not divided per number of teachers instead of FTE. David is unsure whether part-time teachers can apply for these courses.

--- Jamie van den Berg enters the meeting. ---

Malou asks Casper whether input from the CSR is taken up by the working group. Casper is positive about this as well as the incorporation of input from the COR.

9. **Central student assessor – working agreements**  
The student assessor compared the working agreements with the last evaluation and states to be generally positive. The assessor warns for phrasing her position/role as the ‘communication channel between CvB-CSR’. Iris stresses that the communication between CSR and CvB should be sufficient in itself. The council and assessor agree that, in case of urgent matters arising, the assessor could take up a communicating role.

With the addition that the assessor receives the informal notes of the DB-meeting, the council and assessor agree to set the working agreements.

10. **Decentral selection: plan of action**  
Sofie asks whether the proposed Plan of Action would have the implication of decreasing the impact of negative advice due to followed process (i.e. informing students, setting up criteria, etc.). Sofie warns that informing students about the selection criteria before positive advice is given can have problematic consequences and would negatively affect the role of the CSR. Roeland will inform Erik Weijers about these concerns. *(action)*
Sofie asks whether the regulations will be updated to include the central decision taking (instead of former decision with the deans). Tamara will check with JZ when the regulations ‘Regeling Selectie en Plaatsing Fixusopleidingen UvA 2017-2018’ will be updated to include the central policy. (action)

11. UvA Health week
The council discusses the level of involvement of the FSR’s and the planning for deciding on the location. Malou says that the FSR’s that are located at the campuses where the UvA Health Week should be involved. Sofie explains that the organization has the final decision in choosing the location; the CSR can only give recommendations. Sujet suggests organizing the Health Week minimum at REC and SP, and other campuses as well, if possible. David says that REC is reachable by public transport for all students so that there is no need to organize this at different campuses. For a location in the center of the city, most council members prefer REC over Binnenstadscampus.
Sofie explains that the evaluation of the Health Week 2018 showed a need for extra funding (20k in total) as a lot of work has been done by volunteers. In the 2018 budget Care Plan, a post for onvoorziene kosten was included but it is uncertain whether this would be available for 2019 as well.
Sujet explains that the starting budget that was set for a period of 5 years can partially be used in 2019. Malou agrees that more budget is necessary but should not be allocated at the expense of other Care Plan projects. Sofie suggests demanding an extra budget for the UvA Care Plan as a whole.

Voting proposal: The CSR decides to advice to the organization of the UvA Health Week steering group that the UvA Health Week 2019 should be organized at the REC and SP campuses.
In favour 8
Against 0
Blanco 0
Abstain 0
The voting proposal is adopted.

The council is in favour of advising the organization of the UvA Health Week steering group that the FSR’s located at the UvA Health Week 2019 campuses should be involved in the organization. The council is in favour of requesting an extra budget for the UvA Health Week if it won’t affect the other Care Plan projects.

- Jamie takes over the role of technical chair.

12. Diversity: CDO plan of action
Added suggestions from the O&O meeting are: focussing on parental leave instead of only maternal leave, and asking how the contribution to the Strategic Plan will be shaped. David suggests Sujet check the Institutional Plan on Diversity. (action)
Malou suggests asking what the CDO would set (as a minimum) for the upcoming year to be successful. Sofie questions the use of ‘migration background’ statistics and Sujet proposes asking about the background of these numbers, and to mention that the statistics are clear and asking for alternatives to statistics. The council agrees that a separate meeting piece on specifying numbers of migration-background is not necessary. Jamie explains that the working group Institutional Research explained that there is an anonymized data-connection between UvA-Data and the CBS.
Malou stresses the importance of anonymizing the questionnaire and asking the CDO-team for their views on this.
Sujet explains that she discussed with ASVA whether it would be good to ask students to voluntarily fill an anonymous survey about their ethnic and sexual background. Jamie is against this proposal as this would not provide trustworthy data. The council agrees not to set up a questionnaire.

Iris explains that Anne de Graaf is not responsible for asking the deans to allocate specific FTE per FDO. This falls under the responsibility of the CvB.

The CSR decides to, after an editorial round, send the comments on the CDO plan of action as discussed in PV190206 to Anne de Graaf. (decision) Sujet will send the comments for an editorial round. (action)

13. Functional limitation

Sofie suggests addressing the generic measures that are being taken. Sujet suggests expressing support for the Disability Platform in a public statement and to oppose to noting down extra time on diplomas. David questions whether this is up to the CSR. Casper suggests writing a statement together with the CvB.

Voting proposal: The CSR decides to send an opinion article to Folia in support of the Disability Platform and against the plans to note extra time on diplomas.

In favour 7
Against 0
Blanco 1
Abstain 0
The voting proposal is adopted.

David is against the phrase 'freedom being granted and offered to business with the labor market'.

David also suggests adding that students with a functional limitation should be granted extra exam time and that this should not be used against them. Jamie stresses that extra time for an exam doesn't make these exams 'easier' and that this shouldn't cause any problems for a later career due to the different setup of an exam room and a working place or job.

Sujet writes a draft opinion article and sends it for an editorial round from February 7th. (action)

14. Scheduling overlap

Sofie suggests also considering practical exams (besides tutorials). Sofie says that certain problems are program specific (i.e. case VI and solution 7) and could be considered in the model-OER. Malou explains that the issue doesn't arise at the FNWI where students are allowed to take exams that are scheduled simultaneously after each other. David says that 2 exams after each other are not optimal either. Malou adds that the FNWI also found solutions for students following a double bachelor's programme. Only for practical exams, there might be an issue due to the mandatory presence.

Casper suggests writing unsolicited advice about this matter to the CvB. Sofie suggests addressing ways to solve the issue in central policy regulations (additions to model-OER, guidelines, etc.), but David says that not all issues can be solved centrally. Malou suggests checking the best practices of the FNWI.

15. BSA

Malou is uncertain when the last meeting of the working group will be. A public report is being written; after this, the working group will be finished.

David suggests considering the possibility of setting the BSA to 0. The CSR will discuss whether they want to abolish the BSA or not, and what the subsequent follow up would be.
David asks whether the working group also researched the different ways in which the BSA is executed per faculty and how dispensation is granted. Malou stresses that harmonization might follow when the CSR decides to uphold the BSA. David asks whether it was researched if students who are granted dispensation also graduate nominally; this is unclear.

16. Honours
Sofie asks whether the current proposal refers to all IIS courses included, but Malou explains that it only concerns honours courses. Casper asks whether it is correct that the entry requirements at the FNWI differ (minimum grade of 7.0 average instead of 7.5). Malou confirms this and the Sujet stresses that this is problematic.

Sofie asks how the setup for a medezeggenschap body for honours courses would be. Malou explains that this would be honours students, along with the model of AUC. Sofie asks whether they would send a delegate to the CSR, which most likely is not formally allowed.

Malou will forward the plans of the Honours Academy to the CSR. (action) Sofie suggests including IIS courses as well as they deal with similar problems in quality assurance. Malou explains that these are either honours courses or fall under a specific program. Malou says that only honours courses would be included in the Honours Academy. Sofie suggests changing the structure of the IIS create a body similar to a faculty (including the medezeggenschap). Malou will look into this.

17. W.v.t.t.k. / Any other business

- Heisessie CSR-CvB – The CSR evaluates the hei-avond of February 4. The council suggests taking up the outcome of the discussion and work these out further and for future meetings to pick topics for the agenda that cause more disagreement in order to have a discussion.

18. Input requests for the FSR’s
None.

19. To the media
None.

20. Evaluating the PV
The CSR evaluates the course of the PV and the quality of the meeting pieces.

21. Questions + closing the meeting
- Tamara will be absent for a part of next week’s PV; Sujet will minute during her absence.
- Tamara asks the council to declare their costs for the evaluation weekend.

Jamie closes the meeting at 13.13h.

Decisions
190206-01  The CSR decides to advise to the organization of the UvA Health Week steering group that the UvA Health Week 2019 should be organized at the REC and SP campuses.
190206-02  The CSR decides to, after an editorial round, send the comments on the CDO plan of action as discussed in PV190206 to Anne de Graaf.
190206-03  The CSR decides to send an opinion article to Folia in support of the Disability Platform and against the plans to note the extra time on diplomas.
<table>
<thead>
<tr>
<th>Action list</th>
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<tbody>
<tr>
<td>190206-01  O&amp;F discusses the End of Project Report AVG.</td>
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<tr>
<td>190206-02  Malou forwards the update of the FSR-FNWI on Internationalization (Groningen) to the CSR and student assessor.</td>
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<td>190206-03  Sujet checks the Institutional Plan 2016-2020 on Diversity policy.</td>
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<td>190206-04  Roeland informs Erik Weijers about the CSR’s concerns regarding the procedure for decentral selection.</td>
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<td>190206-05  Tamara checks when the regulations ‘Regeling Selectie en Plaatsing Fixusopleidingen Uva 2017-2018’ will be updated to include the central policy.</td>
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<td>190206-06  Sujet sends the comments on the CDO plan of action for an editorial round.</td>
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<td>190206-07  Sujet writes a draft opinion article against noting the extra time on diplomas and sends it for an editorial round from February 7th.</td>
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<td>190206-08  Malou sends the plans of the Honours Academy to the CSR.</td>
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<td>190130-01  Malou informs the FSR’s about the change in the WHW regarding the personal circumstances for the BSA exemptions.</td>
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<td>190130-02  Malou requests input from the FSRs towards the end of the OER cycles regarding the M-OER to pass on to the CSR 2019-2020.</td>
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<td>190130-03  O&amp;O processes the input on the UvA Health Week for PV190206.</td>
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<td>190130-04  O&amp;O proposes a statement regarding Functional Limitation.</td>
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<td>190130-05  Sujet writes a meeting piece for PV190206 to discuss the validity of the ‘migration background’ statistic in the CDO plan of action.</td>
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<td>190130-06  Roeland writes a meeting piece for PV190206 about the Plan of Action for decentral selection.</td>
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<td>190130-07  O&amp;F requests the BOL survey.</td>
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<td>190130-08  Sofie informs Sujet about the attendance rates from the various faculties during the Uva Health Week.</td>
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<td>190130-09  Jamie updates the concept working agreements with the central student assessor for PV190206.</td>
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<td>190123-01  Malou checks with whether the decimal grading system has been implemented at the FNWI by GALOP.</td>
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<td>190123-02  O&amp;F prepares the CSR’s input for the FSR-FMC letter on sustainable travel policy.</td>
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<td>190123-03  O&amp;O discusses weighing different modes of selection in relation to each other.</td>
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<td>190123-04  Alex writes the draft advice about the CSR’s vision on Education and Selection and sends it for an editorial round before deciding about the document during PV190130.</td>
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<td>190123-09  PR contacts AKvV for the organization of the UB-night.</td>
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<td>190123-11  PR creates a timeline for the organization (booking rooms, computers, promotion material, etc.) and events (meetings with FSR, debates between parties, etc.) in preparation for the student council elections 2019, and sends this to the DB before February 4.</td>
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<td>190116-07  David checks what commitments the caterer made with regard to sustainability during the public tender contract or afterward.</td>
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<td>190109-03  The committees discuss which parts of the CSR-goals can be worked out further for informative and promotional purposes.</td>
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<td>181212-07  Blink asks the chair of the Raad van Advies to acquire which RvA-members will stay on and who want to step down to make room for new members.</td>
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<td>181114-08  Casper contacts Mariska Herweijer about the regulations for exam rooms, as discussed in GALOP.</td>
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Pro memorie

140908-04 The DB is strict about nazendingen and being present in time.
140908-05 A double check on the spelling and grammar should be done for all communication.

141208-04 The committee chairs notify the PR-committee after their meetings which files, that the CSR is working on, should be raised in the media.

150420-01 All DB-members send their updates before Sunday 20.00h. Delegates send their updates before Wednesday 09.00h.

160502-01 Alex, Roeland, and Sujet take good care of the plants.
161017-04 The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.
161017-05 The committee chairs oversee the diverse division of speakers for the OV.
170201-04 The DB oversees a proper balance between small and large files in the PV.
171108-04 The delegates check whether the agendas, minutes and letters of the FSR’s are being published online.
180207-01 Council members try to take care of expressing their opinions and give arguments for their standpoints.
180917-06 Blink organizes individual coffee moments with all council members to discuss the council work and input on the evaluation weeks.
181203-01 The committee chairs make sure that the responsibility for the meeting piece becomes clear during the committee meeting.
181203-01 The committee chairs keep their OV-planning up to date and fill their OV-planning in the printed calendar in CREA 1.16.