Samenvatting van de 173e Overlegvergadering

Van de zijde van de CSR 2018-2019: Jamie van den Berg, Casper Colenbrander, Ksenia Golub (13:45), Omar Seleim, Sujit Shams, Malou Sprinkhuizen, Blink Ujjin, Liesanne van Veen, Roeland Voorbergen; Afwezig: Sofie ten Brink, Alex Gritsay, David Nelck, Liesanne van Veen;

Van de zijde van het College van Bestuur: Karen Maex (rector magnificus), Geert ten Dam (president CvB), Mariska Herweijer (bestuurssecretaris), Iris Kingma (central student assessor);

Technisch voorzitter: Naomi Appelman
Verslag: Tamara van den Berg (ambtelijk secretaris CSR)

Publicke tribune: 2 toehoorders

Conceptagenda

1. Opening en vaststellen agenda // Opening and setting the agenda
2. Vaststellen van de conceptverslagen // Adapting the concept minutes
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4. Mededelingen // Announcements
5. Extra vakantieweek // Extra week of holidays
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10. Rondvraag en sluiting // Questions and closing the meeting

1. Opening (13:00 uur) en vaststellen agenda
The technical chair opens the meeting and welcomes the participants.

2. Vaststellen van de conceptverslagen // Adapting the minutes
The minutes of OV181016 are adapted based on textual changes.
The minutes of OV181127 are adapted based on a small correction and textual changes.

3. Doornemen actielijst // Checking the actions list
Action point 181127-02 The rector explains that part of the dissatisfaction with the NSE (and Studiekeuze123) was that universities are not granted direct access to the data. Other univeristies share this problem, which has been addressed several times. It was agreed to continue working with the NSE for another year while simultaneously discussing how the feedback from the NSE to universities can be improved in order to enhance the quality of education. → pro memorie list

Action point 181127-07 This will be discussed during OV190226.
Action point 180904-01  The honours committee has been dismissed. FNWI-dean Van Tienderen is in charge of the honours committee which will have its first meeting in February. The CSR asks to be informed about the outcome of this meeting.

Action point 180904-03  Herweijer gives a summary of the agreements that were made during the meeting. On the short term, a staff member sustainability will be appointed in order to make a first draft of the policy document. This document will include a list of themes: a proposal for the setup of the vision, relevant themes, and a suggested planning. The discussions with the relevant stakeholders will also be incorporated. The CSR indicates that the meeting was satisfactory and to be looking forward to the follow up before the summer holidays.

The CSR and CvB take notice of the action points listed for Article-24 meetings.

4. Mededelingen // Announcements

Announcements from the CvB:

- Iris Kingma has been appointed as the central student assessor 2019 and is welcomed to the meeting.
- Due to an amendment in the law, a request for advice to make technical changes in the model-OER can be expected in January.
- The rector asks the CSR for feedback on the Dies Natalis. Voorbergen compliments the rector’s speech. The CvB was very positive about the number of students attending.
- Moataz Rageb, the central student assessor 2018, has written reports about Social Safety and Student Engagement. The CvB will start a working group to address these issues and will consider how the CSR can participate in this process.
- The CvB has discussed the process for setting the Strategic Plan 2021-2025. The UvA will take 2 years for the preparation. The process will start by writing a starting memo and by involving the CSR and other relevant (representative) bodies from the start. The starting memo will be as open as possible to allow for a good and broad discussion.

Announcements from the CSR:

- After an upcoming discussion with FS, the Smoking Policy will be discussed in OV190226.

5. Extra vakantieweek // Extra week of holidays

De CSR en het CvB bespreken de mogelijkheid tot het instellen van een vakantieweek in het tweede semester. // The CSR and CvB discuss the option of creating an extra week of holidays during the second semester.

Sprinkhuizen explains that the CSR would like to set out a survey amongst the academic community to gather input about the desirability and timing of an extra week of holidays for both student and staff, as was recommended in the 2017 report Study Success 2.0. The CSR is of the opinion that creating an extra week of holidays could help to reduce the working pressure.

Qua timing, Sprinkhuizen recommends investigating the 5th block of the academic year. This block currently contains 9 weeks and therefore could be reduced to 8 weeks.

The rector explains that the importance of the report Study Success 2.0 was discussed in the CvB-meeting earlier this morning. It was agreed to pay more attention to the report and to discuss the recommendations with the deans in order to find out which next steps need to be taken and what is already being done. The rector also suggests including the CSR’s proposal in the
discussions of the working group *Grip op Werkdruk* to see how the common goal of relieving working pressure can be achieved. The CvB agrees that the second semester is relatively long, but stresses that other suggestions with regard to solving working pressure should be taken into consideration as well. Sprinkhuizen points out that she discussed the CSR's proposal with Mieke Sillekens who agreed to include it in the discussion and plan of action of the working group.

The rector indicates that the CvB can only support setting out a survey amongst the academic community if a broader discussion on solving working pressure shows that this would be helpful. Sprinkhuizen and Voorbergen suggest incorporating the different suggestions in the survey, but the CvB argues for setting out a survey after the contours for solving the problem are apparent. Sprinkhuizen stresses that the extra week of holidays could be implemented besides other measurements to counter working pressure. The CvB states that they take the issue seriously and will consider the different suggestions and solutions. Sprinkhuizen and Voorbergen urge the CvB to take concrete steps on the short term and to follow other universities that actively work to counter working pressure.

The President of the CvB explains that the link between the structure of the 8-8-4 semester planning should be taken into consideration. It was agreed with the CSR17\|18 to review the (possible) negative side effects of the 8-8-4 semester planning after the Institutional Quality Assurance Audit and look for more flexibility within the general 8-8-4 system. This may lead to a longer trajectory. As the CvB acknowledges that it is important to take steps before the summer holidays, they suggest approaching the extra week of holidays as a single issue, which can afterward be incorporated in a broader discussion of 8-8-4. The CvB considers the CSR's suggestion to implement an extra week of holiday during the second semester and discusses this in the CBO. The CvB reports back to the CSR during OV180226. **(action)**

### 6. MOOC taalcursus // MOOC language course

De CSR en het CvB bespreken het opzetten van een MOOC-taalcursus Nederlands voor internationale studenten. // *The CSR and CvB discuss creating a MOOC Dutch language course for international students.*

Hashemi Shams is positive about the existence of a MOOC for Dutch students to improve their writing skills. The CSR believes that it would be helpful to offer a Dutch language course MOOC for international students as well. However, this flexible and free way of learning Dutch through self-study should not replace the existing possibilities to learn the language. Hashemi Shams urges the CvB to install the MOOC as soon as possible, and before the summer at latest. This could stimulate the international students from 2019-2020 onward to take up the lessons.

The rector explains that Anouk Tso researched what other universities offers, such as the University of Groningen (RUG). The MOOC of the RUG is basic but very helpful to learn Dutch. It would be an option to make an agreement with the RUG about offering their MOOC to UvA students. Another option is to set up a MOOC course that does not only teach the Dutch language but that is related to the social environment of Amsterdam as well. Mieke Sillekens and Folkert Kuiken are working out plans for the MOOC. The timeline is not set yet, but the CvB will strive to set the first deadline before the summer holidays. The CvB sets up a plan for offering a MOOC Dutch language course and looks into collaborating with other universities for doing this. **(action)**
7. **Universiteitsforum // University Forum**

De CSR en het CvB bespreken mogelijke verbeterpunten voor (de opzet van) het Universiteitsforum. // The CSR and CvB discuss possible points of improvement for (the setup of) the University Forum.

Sprinkhuizen attended the recent meeting of the University Forum (UF). Few students were present since the meeting was planned during an exam week. The CvB agrees that this should not occur again.

Sprinkhuizen indicates that the pilot of the UF will end within a year. The CSR wants to consider ways of making the UF more effective. The President of the CvB explains that a small evaluation amongst members of the forum is being conducted. The CSR can ask Jan Rath for the questionnaire that was sent out. The CvB has their concerns about the UF as well despite being positive about the initiative in general. The discussions of the UF are interesting and stimulating while the participation rate, unfortunately, is low. The CvB indicates that topics on the UF agenda should have an impact on policy development at an early stage, which can only happen if the documents are not yet formalized or sent to medezeggenschap, and that discussions of the UF should be given a proper follow-up. The President discussed this with Jan Rath, who agreed with the feedback. It was also agreed that the end of the pilot can be briefly postponed in order to improve the functioning of the UF.

Sprinkhuizen asks whether the *presidium* is preparing topics to discuss during the meetings, as this was a suggestion made at the start of the pilot. The President of the CvB indicates that this is dependent on the individual participants. Van den Berg asks whether it is correct that the presidium has no student members. The CvB suggests contacting Jan Rath about this matter and other input or suggestions to improve the UF. *(action)* The CvB supports the request of the CSR to include a student member and form a direct link to the academic community.

Sprinkhuizen asks how the agenda of the UF is set. The members of the UF do this amongst themselves by considering what could be worthwhile to discuss. Sprinkhuizen asks whether the CSR can place topics on agenda. The CvB says that the UF is probably open for good suggestions, but that the UF sets their own agenda.

--- Ksenia Golub enters the meeting. ---

8. **Artikel-24 // Article-24**

De CSR en het CvB bespreken het verloop van het afgelopen semester en blikken vooruit naar 2019. // The CSR and CvB discuss the course of the previous semester and look ahead to 2019.

The rector indicates to be very positive about the open and constructive discussions with the CSR, as well as the way of addressing points of critique and trying to find a consensus for moving forward. *De rector benadrukt dat sommige onderwerpen zich er meer voor lenen om in de Nederlandse taal besproken te worden en dat het belangrijk is dat deze mogelijkheid blijft bestaan binnen de tweetalige universiteit.* Lastly, the rector acknowledges the time and energy contributed by the CSR members.

The rector summarizes which files were dealt with by the CSR from June 2018 to January 2019: the Privacy policy, the Regulations Camera Surveillance, the critical reflection for the Institutional Quality Assurance Audit, the Information Security Policy & Acceptable Use Policy, the Student Charter, the request for updating the *numerus fixus* Psychology, and the Regulations Flex Studying. In the GV, the CSR also dealt with the *Kaderbrief* and Budget for 2019, and Quality...
Assurance Framework. The rector points out that the discussion on the Quality Agreements was very important and will still be followed up. The CvB is also looking forward towards setting a vision on sustainability in collaboration with the CSR.

The President of the CvB says that the Diversity CDO-team plan of action was discussed with the academic community. The CvB then decided, together with the deans, to set a university-wide diversity policy. The first draft for this policy will be discussed in the CBO in February and subsequently will be sent to the medezeggenschap and academic community for input.

With regard to internationalization, the CvB values discussing steps that can be taken. It is helpful that 5 international students currently have a position in the CSR in order to use their expertise on approaching the UvA’s internationalization. The CvB stresses that the UvA is not striving for exponential growth. The rector adds that the plan of action for decentral selection is being discussed.

The rector asks the international council members about the progress of their Dutch language courses. Golub and Gritsay are positive about the course. Ujijn and Seleim did not yet start the course. The rector says that the CvB wants to continue offering the language courses to international students in the medezeggenschap as the CvB finds it important that the international students gain basic knowledge of Dutch when taking up responsibility within the UvA.

The rector recognizes the importance of accurate planning to avoid working pressure at the end of the councils’ term. The planning has been updated to indicate which requests can be expected per quarter. Van den Berg asks when the requests that were planned for Q4 2018 can be expected as Q1 2019 has started. Herweijer explains that the planning was discussed with the staff in order to update it and make it more accurate. This could however not prevent delay for certain files such as the Camera Surveillance Regulations and Privacy Policy that follow the framework Privacy Policy for which consent of the CSR and COR was needed. Van den Berg suggests spreading the upcoming requests over the semester. The rector agrees with the urgency to avoid a high workload at given moments in the year, but also stresses that files can be delayed due to unforeseen circumstances. Voorbergen stresses that accurate planning is crucial for the CSR and asks the CvB to look into the underlying causes of delay in the planning.

Voorbergen thanks the CvB for expressing their respect and appreciation. The CSR needed their time to get started, set goals and priorities and to find ways of working together. Voorbergen considers the collaboration CvB as positive and supportive. Besides the files that were already mentioned, the CSR is also looking forward to work on improving student engagement and the communication to students but also on laying the groundwork for the evaluation of the Profiling Fund. Voorbergen stresses that an agreement on the content of spending the Quality Agreements funding was made easily. The distribution of the funding, however, was set after some difficult discussions that were also addressed in the House of Representatives. However, Voorbergen is satisfied that the results of the Institutional Quality Assurance Audit were positive as this will allow the UvA more flexibility for taking up new projects and working out the new Strategic Plan. Lastly, Voorbergen is positive about the outcome of the application procedure for the central student assessor 2019.

During the upcoming period, the CSR will be working on social safety, the UvA’s smoking policy, studying with a functional limitation, the CSR’s vision on Education & Accessibility, the BSA-evaluation, diversity, the University Quarter and university housing, the 8-8-4 semester planning and the extra week of holiday, and the student council elections. The President of the CvB suggests the CSR consider small measures and implementations that can be achieved in the short term, while also working on a long term vision and projects that take more than 1 year to
finalize. The CSR agrees that it would be good to set short-term goals, i.e. with regard to sustainability. The rector suggests also setting 3 themes to finish before the end of the term of CSR18|19.

9. **W.v.t.t.k. // Any other business**

   None.

10. **Rondvraag // Questions**

   - Hashemi Shams invites the CvB to the symposium Functional Limitation that takes place on January 24th. The President regrets not being able to attend due to the planned CBO-meeting.
   - Colenbrander asks whether an overview of the rights of decentral medezeggenschap can be provided, as was discussed prior in an informal meeting. The President of the CvB says that the working group Sterke Medezeggenschap also created an overview of the legal framework (‘wettelijk kader’) for the different representative bodies. The CvB will look this up and inform the CSR about the rights of the decentral medezeggenschap. (action)
   - Sprinkhuizen asks whether the UvA will join the national education strike on March 15th. The President of the CvB says that WOinActie will discuss the attendance during their upcoming meeting on January 20th. The CvB is awaiting the plans of WOinActie, and emphasizes that going on a strike is a legal right for all staff members. The CvB also has been in contact with the VSNU and argued against the phrasing which indicated that students would suffer from a strike, as the CvB believes that students currently suffer from the lack of financing higher education.

11. **Sluiting // Closing**

   The technical chair closes the meeting at 14.31h and thanks all participants for their contributions.

**Actielijst OV**

- **190115-01** The CvB considers the CSR’s suggestion to implement an extra week of holiday during the second semester and discusses this in the CBO. The CvB reports back to the CSR during OV180226.
- **190115-02** The CvB sets up a plan for creating a MOOC Dutch language course and looks into collaborating with other universities for doing this.
- **190115-03** The CSR informs the chair of the University Forum about their suggestions for restructuring and evaluating the University Forum.
- **190115-04** The CvB informs the CSR about the rights and duties of the decentral medezeggenschap at the University of Amsterdam and forwards the legal framework as was researched for the report Sterke Medezeggenschap.
- **181127-01** The CSR sends their report about the International Youth Forum in Minsk to the CvB.
- **181127-02** The CvB keeps the CSR updated about the steps that are taken with regard to alternatives to the NSE.
- **181127-03** The CvB forwards the possible focus points for the evaluation of the Profiling Fund to AZ, JL and StS and sends a proposed evaluation and subsequent timeline to the CSR.
- **181127-04** The CvB considers how to improve the communication between programs which want to participate in the pilot Flex Studying, and the respective OC’s and FSR’s.
- **181127-05** The CvB shares their concerns and recent efforts to address the ABP’s (lack of a) sustainability policy with the VSNU.
- **181127-06** The CvB drafts a working document which contains an overview of the current projects and policy regarding sustainability, in preparation for the meeting between the CSR, Lintsen, Swartjes, and Doorman in January 2019.
181127-07  The CSR proposes during OV190115 which elements need to be considered or included when setting up a central policy on education while maintaining the accessibility of the university.

181127-08  The CvB keeps the CSR informed about the Dutch language course MOOC that is being set up.

181127-09  The CvB informs the CSR about the MOOC's that are currently offered by the UvA.

181016-01  The CvB provides the CSR with an overview of the existing tracks and programs dealing with sustainability.

180904-01  The CvB updates the CSR about the new plans for the honours committee and honours programs and the subsequent timeline.

180904-03  The CvB sets up a meeting for January 2019 between the CSR, Jan Lintsen, Harold Swartjes, and Ewout Doorman to discuss setting an UvA-wide vision on Sustainability. The CSR gathers input from the relevant parties in preparation for this meeting.

180904-10  The CvB incorporates the points of recommendation from the CSR into the Handreiking Internationalisering and keeps the CSR informed about the progress of setting up this document.

180904-12  The CvB informs the CSR about the procedure for revising the OC Handreiking and the timing of involving the CSR in this.

Pro memorie

181127-02  The CvB keeps the CSR updated about the steps that are taken with regard to (alternatives to) the NSE.

180904-01  The CvB emphasizes the importance of incorporating the input of the medezeggenschap while preparing for the annual talks with the deans.

170411-08  Het College ziet er op toe dat de frase over het optimaal gebruiken van de wettelijke mogelijkheden van masterselectie zal worden geschrapt bij de herijking van het Instellingsplan voor 2020.

161011-01  Het College houdt toezicht op de betrokkenheid van promovendi en postdocs.

140604-01  Het College geeft indien van toepassing de CSR een update ten aanzien van de samenwerkingsplannen met andere instellingen of instituten.

130416-01  De studentenraad wordt regelmatig geïnformeerd over de vordering op het gebied van studieadvisering.

100907-02  Het CvB zal de capaciteit van fietsenplekken, studieplekken en ruimtes voor studieverenigingen tijdens het realiseren van de nieuwbouw en verhuizingen scherp in de gaten houden en ingrijpen wanneer een tekort ontstaat.

Voor het komende artikel24-overleg:

130610-01  Het College voorziet de CSR van een halfjaarlijkse tijdsplanning voor adviesmomenten.

130123-07  Er zal duidelijk worden stilgestaan bij (mondelinge) toezeggingen van het College, zodat er geen onnodige schriftelijke reacties hoeven te worden gegeven, maar de toezeggingen wel helder worden genoteerd.

130123-08  Indien de CSR vraagt om een motivatie voor vertrouwelijkheid van een stuk, zal het College het stuk daarvan voorzien.

130123-09  De contactpersoon van de medezeggenschap kan ook worden benaderd voor vragen en het verstrekken van informatie aan de FSR'en.