Minutes of the *Plenaire vergadering* of the CSR on the 19th of December, 2018

**Concept agenda**

1. **Opening**
   Roeland opens the meeting at 11.04h and welcomes the participants. A small round of introduction is held to welcome Iris Kingma, the student assessor 2019.

   -- Blink Ujjin enters the meeting. --

2. **Mail**
   The council discusses the in- and outgoing mail.

3. **Adapting the concept minutes**
   Setting the minutes is postponed until next week.
4. **Checking the action list**  
The action list gets updated.

5. **Announcements**  
None.

6. **Updates DB & taskforces, delegates, central student assessor**  
The written updates are discussed briefly.

7. **Setting the agenda**  
The agenda is set with changes. Added: Debate, January Dinner, Quality Agreements

8. **Flex Studying**  
The CSR decides about their reply to the request for consent on the Regeling experiment Flexstuderen UvA 2019-2020.

   **Voting proposal:** The CSR decides to advise positively on the Regulations for the Experiment Flex Studying 2019-2020.

   *In favor* 10  
   *Against* 0  
   *Blanco* 0  
   *Abstain* 0

   The voting proposal is adopted.

9. **Advisory Council [confidential]**  
The CSR appoints members from the CSR 2017-2018 for the CSR’s Raad van Advies.

   Blink did not yet receive a reply from the RvA-chair about inactive members potentially stepping down. A decision will be taken in January.

10. **Sustainability**  
The CSR discusses setting an UvA-wide vision on sustainability.

   Roeland asks how concrete the goals should be set and how this would relate to setting targets. Blink says that this depends on the timeframe of the vision. A short timeframe (approx. 5 years) is preferred, while setting clear targets. This would limit the risk of miscalculation.

   Roeland wants to create a vision that is timeless in itself. The vision should not be to concrete, leaving room for working out policy, while stating the importance of sustainability and the fields in which sustainability plays a role. It would be up to FS to specify the concrete goals that need to be achieved.

   Liesanne suggests including that working groups can set the concrete goals and work them out. Malou says that this would be up to the sustainability policy worker. Malou suggests making the vision broad enough for policy workers to create a policy. The council agrees to add this to the vision. The council agrees to take up a reference to the vision in the Institutional Plan by getting a commitment of the CvB that this will be included.

   **Travel** - Malou suggests sending a vision that does not only cover the traveling (or business trips) of employees but by students as well. Jamie says this cannot be controlled as they are not hired by the university. Malou suggests discussing the trips that are organized by the UvA itself, such as fieldwork and excursions. Blink says this would discourage programs to organize trips at all. Liesanne suggests not changing the destination of such trips but addressing that the ways of travelling should be as
sustainable as reasonable/possible. Malou suggests stimulating students and staff to travel by bike within Amsterdam. The council suggests making a link to the travel policy in the Institutional Plan.

**Housing (University buildings)** – Roeland suggests taking sustainability into account when renovating buildings. Malou suggests also to renovate buildings – if this is possible – when funds are available and thereby saving money on the long-term.

**Facilities** – Malou suggests considering the use of sustainable or recycled furniture and setting up separate waste disposals.

**Research** – It is suggested to investigate setting up funds to stimulate research into environmental or sustainable issues.

**Catering** – Malou suggests reducing the use of plastic (instead of merely evaluating the use of plastic). Malou suggests offering more vegan options, and to not offer meat as a default option. The council disagrees whether the amount of meat should be decreased and whether more plant-based options should be made available.

David updates the Sustainability vision with the input from the recent PV’s and uses this in preparation for the meeting with Lintsen, Swartjes, and Doorman. *(action)*

**11. January dinner**

Omar tells that the dinner with FSR’s could be organized on January 15th, from 17-22h in CREA. The rent would be €550, plus costs for the dinner (€14/€15 pp.) and costs for the drinks which need to be ordered in the CREA café. Liesanne suggests asking the FSR’s to contribute to the costs of the drinks.

Malou states that the FSR-FNWI is not available on the date mentioned. Malou criticizes organizing a dinner at a moment at which not all FSR’s can attend. January 15th also falls during the mid-term exam week. Omar proposes 31st January as an alternative for which Roeland says that the PV of the FSR-FGw would need to be rescheduled.

--- Malou Sprinkhuizen leaves the meeting. ---

Jamie questions why the dinner is organized in CREA instead of in a restaurant which saves the council time and costs and would present the CSR with more dates to choose from for planning the dinner. The drinks could be organized in CREA after.

Omar checks which date would be most suitable for a dinner with the FSR’s in January, before the Christmas Recess, and sends out a save-the-date after the date has been decided on. *(action)* Omar makes a concrete proposal for the budget and location for the with the FSR’s in January and the drinks with students afterward. *(action)*

--- Blink Ujjin leaves the meeting. ---

**12. UvA-Q**

*The CSR discusses viewing evaluation reports and feedback in UvA-Q.*

Omar suggests organizing evaluations before/after both midterm and final exams. Roeland is not in favour of having 2 evaluations in UvA-Q per course while he is in favour of organizing an extra feedback moment at the middle of a course. Roeland suggests ways to give feedback and to have a final evaluation. UvA-Q would require a lot of work for students to fill. This would not benefit getting input or feedback that teachers can use throughout the course.

Omar also suggests improving the communication about the outcome of the evaluations. This would show students that and how their input is taken up.
Omar will include the section from the minutes about the earlier discussion on UvA-Q for an additional discussion about the UvA-Q evaluation system. \textit{(action)}

\textbf{13. MOOC}

\textit{The CSR discusses the MOOC’s that are offered by the UvA.}

The council wants to get a commitment from the CvB to set up a MOOC for international students to learn Dutch (while lowering barrier to starting the course). The council finds it important that these are in addition to the existing courses.

\textbf{14. Debate}

There is nobody available to participate in the debate that is being organized this week by students Journalism from the UvA.

\textbf{15. Quality Agreements}

Roeland met with Cindy Rauwhorst, Frank Zuidam, and the rector to discuss the media coverage about the UvA’s process and decision with regard to the financial distribution of the Quality Agreements. Cindy Rauwhorst has contacted the relevant members of the \textit{Tweede Kamer} to inform them that extra information about the process and the students’ views can be provided. Roeland called ISO to correct their statement.

Jamie says that it is true that students did not give their consent as the request was up with the GV. In here, the employees and board overruled the official decision of the CSR. Liesanne asks whether the questions were raised about the input from student councils or from students in general. She adds that at the VU there were also students from outside the \textit{medezeggenschap} involved in the procedure.

Jamie, Roeland, and Liesanne are in favour of getting in contact with the members of the \textit{Tweede Kamer}. The council discusses what impact giving extra information would have on the work of Frank Zuijdam who set up a procedure in which the CSR was always involved.

The council is not in favour of sending out a GV-statement. Roeland informs Cindy Rouwhorst that the CSR is open to answer questions from the members of the \textit{Tweede Kamer} about the Quality Agreement procedure, preferably after PV180109. \textit{(action)}

\textbf{16. W.v.t.t.k. / Any other business}

None.

\textbf{17. Input requests for the FSR’s:}

- Casper asks Mariska Herweijer for more information about the existing partnerships between the UvA and high schools (in Amsterdam). \textit{(action)}

\textbf{18. To the media}

None.

\textbf{19. Evaluating the PV}

\textit{The CSR evaluates the course of the PV and the quality of the meeting pieces.}

\textbf{20. Questions + closing the meeting}

None.

Roeland closes the meeting at 13.01h.
Decisions
D181219-01 The CSR decides to advise positively on the Regulations for the Experiment Flex Studying 2019-2020.

Action list
181219-01 Omar checks which date would be most suitable for a dinner with the FSR’s in January, before the Christmas Recess, and sends out a save-the-date after the date has been decided on.
181219-02 Omar makes a concrete proposal for the budget and location for the with the FSR’s in January and the drinks with students afterward.
181219-03 David updates the Sustainability vision with the input from the recent PV’s and uses this in preparation for the meeting with Lintsen, Swartjes, and Doorman.
181219-04 Omar writes a discussion meeting piece about UvA-Q for PV190109 and includes the section from the PV-minutes about the earlier discussions and conclusions.’
181219-05 Roeland informs Cindy Rouwhorst that the CSR is open to answer questions from the members of the Tweede Kamer about the Quality Agreement procedure, preferably after PV180109.
181219-06 Casper asks Mariska Herweijer for more information about the existing partnerships between the UvA and high schools (in Amsterdam).
181212-01 Malou asks the stakeholders for the extra week of holiday in the second semester (FSR, OR, USR-VU, and RvA) for their input on the CSR’s plans.
181212-02 Malou asks for input of the CvB and central staff for the CSR’s plan of introducing an extra week of holiday in the second semester.
181212-03 Alex works out the sections from the selective education document, including descriptions, pros and cons, and possible follow-up steps.
181212-04 O&F discusses how to incorporate the themes research, travel, and housing (construction & renovation) into the vision on Sustainability.
181212-05 David writes an elaboration on the themes of the draft of the Sustainability Vision.
181212-06 Blink writes a concept letter for the CSR’s reply-letter about the Flex Study Regulations.
181212-07 Blink asks the chair of the Raad van Advies to acquire which RvA-members will stay on and who want to step down to make room for new members.
181212-08 Blink informally checks the interest in joining the Raad van Advies, and includes this information in a decisional meeting piece.
181212-09 O&O discusses the follow-up steps for the Numerus Fixus Psychology and the update from the meeting with Ingmar Visser.
181212-10 PR sets a date for the January buffet-dinner, inquires the costs for the buffet, and makes concrete planning for the event.
181205-02 PR makes a proposal for the purchase of council clothing and CSR-mugs.
181205-04 O&O discusses further steps for working on creating an extra week of holidays, following the Study Success 2.0 report.
181205-05 Roeland schedules a meeting for the taskforce Institutional Plan 2021-2025.
181205-06 O&F discusses the subsidy for study associations.
181128-02 Malou and Sujet communicate to the UCO voice during the upcoming UCO-meeting that the CSR is against the plans of the grading scheme that lists the relative position of students. Roeland informs Mariska Herweijer about this.
181114-08 Casper contacts Mariska Herweijer about the regulations for exam rooms, as discussed in GALOP.
181107-02 O&F discusses the option of updating the regulations of the complaints committee.
181107-08 PR considers, with help of the council, which documents, text or parts of the website need translation through the CSR-budget.
181107-12 O&O discusses the evaluation of the UvA Health Week.
Omar checks whether the international promotion of faculties and programs has been fully stopped.

**Pro memorie**

The DB is strict about *nazendingen* and being present in time.

A double check on the spelling and grammar should be done for all communication. Committee chairs have the final responsibility in this.

The committee chairs notify the PR-taskforce after their meetings which files, that the CSR is working on, should be raised in the media.

All DB-members send their updates before Sunday 20.00h. Delegates send their updates before Wednesday 09.00h.

Alex, Roeland, and Sujet take good care of the plants.

The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.

The committee chairs oversee the diverse division of speakers for the OV.

The DB oversees a proper balance between small and large files in the PV.

The delegates check whether the agendas, minutes and letters of the FSR’s are being published online.

Council members try to take care of expressing their opinions and give arguments for their standpoints.

Blink organizes individual coffee moments with all council members to discuss the council work and input on the evaluation weeks.

The committee chairs make sure that the responsibility for the meeting piece becomes clear during the committee meeting.

The committee chairs keep their OV-planning up to date and fill their OV-planning in the printed calendar in CREA 1.16.