Minutes of the *Plenaire vergadering* of the CSR on the 14th of November, 2018

Jamie van den Berg, Casper Colenbrander, Ksenia Golub (11:11), Alex Gritsay (until 12:48), David Nelck (until 12:48), Omar Seleim, Sujet Hashemi Shams (until 12:48), Ivanna Slipets (11:11-12:48), Malou Sprinkhuizen, Liesanne van Veen, Roeland Voorbergen;

Absent: Sofie ten Brink, Michele Murgia, Blink Ujjin;

Guest(s):
- -

Minutes:
Tamara van den Berg *Ambtelijk secretaris*;

**Concept agenda**

1. Opening
2. Mail
3. Adapting the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, delegates, central student assessor
7. Setting the agenda
8. CSR-get-to-know-drinks
9. Klachtencommissie
10. Feedback application
11. CSR goals: Education & Accessibility
12. Diversity: plan of action
13. Profiling Fund
14. Flex studying [request for advice]
15. Central student assessor 2019 [confidential]
16. GALOP
17. University Forum
18. Smoking Policy
19. AIEC
20. Numerus fixus: BA Psychology
21. UCO
22. WHW-meeting
23. W.v.t.t.k. / Any other business
24. Input request from the FSR's
25. To the media
26. Questions
27. Closing
1. Opening
Roeland opens the meeting at 11.07h and welcomes the participants.

2. Mail
The council discusses the in- and outgoing mail.

3. Adapting the concept minutes
The minutes of PV181017, PV181024, PV181031, and PV181107 are set based on textual changes.

4. Checking the action list
The action list gets updated.

5. Announcements
- The OV-training of next week has been cancelled due to technical problems with the video recording. A new training moment will be scheduled.

6. Updates DB & taskforces, delegates, central student assessor
The written updates are discussed briefly.

Points for GV: Dutch request for advice sent to the FSR-FEB, reserve in budget of the FEB.

7. Setting the agenda
The agenda is set without changes.
Added: Minsk letter; Student housing – digital platform;

8. CSR-get-to-know-drinks
The CSR prepares for their Kennismakingsborrel that takes place on November 14th.
The council agrees to the following practical arrangements:
- There will be no recipieren
- The snacks will be served by the café staff
- PR will arrange a photographer
- All council members are present at 18:30h (or 19h latest)
- Music will be streamed via Spotify

9. Reply letter to the FSR’s about the International Youth Forum
David and Roeland will finalize the letter based on the comments from the editorial round. (action)
The letter will be sent out on Monday morning. Afterwards, the trip to Minsk and the lessons for the CSR and the UvA will be raised in the media. This can (partially) be based on the report that the Minsk delegation will be writing.

10. Klachtencommissie
The CSR decides about the revised application text for the complaints committee.
The CSR approves the updated application text for the student members in the complaints committee. (decision) Jamie and Blink form the selection committee for the complaints committee applications. (decision)

11. Feedback application
The CSR decides about implementing a feedback system for students in the UvA application.
Malou warns that few students use the UvA-application. Ivanna informs the council that the app is being updated. The CSR decides to continue working on implementing a Feedback system in the UvA-application. (decision)

Tamara asks whether the costs will be covered by Bureau Communicatie. Omar is unsure.

12. CSR goals: Education & Accessibility

The CSR discusses setting their vision on education and accessibility.

Numerus fixus on Dutch tracks or programs – Roeland disagrees with the draft proposal and suggests focusing more on possible selection criteria for English tracks. David says it is in line with the CSR’s vision on the accessibility of education for Dutch students. Alex suggests that installing numeri fixi might be necessary for the Dutch tracks of specific certain programs. Jamie says that the option currently exists but should not be highlighted too much. Alex replies that the option is currently underutilized. David argues that a numerus fixus is not necessary in these cases as there is no exponential growth for Dutch programs. Alex is the only CSR-member in favour of installing numeri fixi for Dutch programs.

Broad selection criteria – Casper proposes checking ways to improve the UvA-Matching, but Alex says this is a decentral matter. Sujet is in favour of using broad selection criteria. Roeland suggests elaborating on the soft skills factors. Alex wants to avoid a focus on extracurricular activities as these soft skills can be misleading – privileged students have more means and opportunities to take a gap year or follow debating classes. Jamie and Sujet suggest paying attention to the socio-economic context in which the soft skills are developed, i.e. the volunteer work being done by translating for parents with a migration background. Alex suggests carrying out a deeper contextual analysis per person. Liesanne stresses that communication skills are important for programs such as Medicine. Alex says that the development of these soft skills is not only through experiences.

Affirmative action

1. Quota – Sujet states to be against quota. Malou says quota can be useful as last resort, but suggests not mentioning this as the first options to be considered. The council agrees not to include quota in the vision.

2. Homework assistance – The council is slightly in favour of offering homework assistance for prospective students. Casper is concerned about making additional homework classes the new standard following privileged students which could put an extra burden on students, mostly those of lower socio-economic background. Jamie suggests offering optional classes for students who cannot afford the currently offered homework classes. Liesanne asks whether this would be limited to the Amsterdam region as this excludes students coming from other cities while assisting students who move to other cities afterward. Sujet says this is a part of the UvA’s social responsibility towards society. Liesanne suggests implementing the plans at national level if the council agrees with this responsibility. David and Roeland suggests setting an example as the UvA.

3. Language classes – David asks whether there is budget available. Jamie suggests promoting the existing classes, asking the schools to create more places or to collaborate with other organizations. David suggests creating elective language courses for ECTS. Sujet suggests helping Dutch students to improve their English proficiency and Malou adds helping Dutch students with their Dutch language proficiency.

4. Scholarships – David says this is not necessary for Dutch students who can use the loan system. Malou says these plans should be worked out by the government. Sujet says that students with a lower socio-economic background are already compensated via the loan system. Alex says that Dutch students can be helped with scholarships as well. Liesanne
warns that this should be done in collaboration with other universities to spread the interested students. Omar says that the Holland Scholarship is promoted on the UvA-website. The international council members are in favour of setting scholarships, but the rest of the council is not.

**Stopping promotion** - Jamie suggests adding this, but Alex says this should not be part of a vision on education. This issue will be taken up separately, and Omar will discuss it with Anouk Tso.

Alex will update the vision and send it for an editorial round from November 16 to 19. After this editorial round, the vision on Education can be set during PV181121. *(action)*

David asks whether the council considers the UvA as a university for the students of Amsterdam, the Netherlands, or from all over the world. This is important for understanding accessibility – *accessibility for whom?* This will be discussed further at a later stage.

### 13. Diversity: plan of action

*The CSR discusses their response to the plan of action from the CDO Team.*

The concept letter will be sent for an editorial round until Wednesday, November 21. *(action)*

### 14. WHW-meeting

*The CSR goes over the course of the WHW-meeting CSR-RvT on November 8th.*

### 15. Profiling Fund

*The CSR discusses the possible criteria for the evaluation of the Profiling Fund.*

**Policy evaluation criteria:**
- Is the amount of compensation still valid regarding inflation?
- Is the time of deposit acceptable? → paid monthly / paid at once
- Is the amount of months enough and fair regarding the work?
- Is the BSA-rule still necessary?
- Is the First-Years rule still necessary?

**Implementation and execution evaluation criteria:**
- Is the communication good enough?
- Are students informed timely?
- Is there enough information available?
- Are there any inconsistencies with different forms?
- Are the forms clear enough?
- Do the student-deans have enough time to do their job?

**Added evaluation criteria:**
- See points of advice from CSR17-18
- Evaluate all articles of the Profiling Fund
- Does StS-beurzen has enough hours to deal with all applications
- Evaluation of application procedure / clarity of procedure
- Communication about the Profiling Fund / compensation

Jamie asks the FSR’s for input or additions to the evaluation questions of the Profileringfonds. *(action)* Roeland suggests labelling the CSR’s input as ‘focus points for the evaluation’.
16. Flex studying [request for advice]
The CSR gets informed about the request for consent on the 'Regeling experiment Flexstuderen UvA 2019-2020'. Roeland stresses that the CSR needs the formal advice of the OC's of the programs that aim to join the pilot Flex Studying. Blink will contact the OC's for their formal response and asks the FSR's for input. (action)
Tamara suggests looking into the document Inrichting Pilot Flexstuderen and the midterm evaluation Flex studying with regard to opening the pilot for new programs in the 3rd and 4th year. (action)

17. Central student assessor 2019 [confidential]
The CSR gets informed about the hiring procedure for the central student assessor 2019.

18. Smoking Policy
The CSR gets informed about the UvA's smoking policy.
David asks how a smoking ban would be enforced as forbidding would not stop people from smoking, and suggests hiring staff to ensure that people don't smoke. Alex says it is wise to set a smoking ban prior to the supposed policy that will implemented on the short term. Jamie says that the document this is based on does not indicate starting a smoke ban during 2019. Ivanna says that it would bring negativity when banning smoking and that removing ashtrays will merely lead to more litter on campus. Alex says that this negativity is insignificant compared to the negative health effects and hinder that smokers bring to the academic community. Liesanne suggests not setting a new smoking policy but to ask the CvB to uphold the current policy more strictly. O&F further discusses and gathers pro and cons arguments. (action)

-- David Nelck, Alex Gritsay, Sujet Hashemi Shams, and Ivanna Slipets leave the meeting. --

19. GALOP
The CSR gets updated about the progress of GALOP.
Schedule system, Malou asks if the FNWI can continue working with DataNose as the faculty is highly positive about this system. Jamie says that this is the case for the upcoming years, but that GALOP will work towards standardization. Liesanne asks whether the system will change for students or mostly for the back office. Both are the case.

Exams: Jamie is in favour of granting 25% extra time for students that this applies to. Roeland agrees and stresses the importance to not agree to a fixed time but a relative time in percentage instead. Casper contacts Mariska Herweijer about the regulations for exam rooms and grading scheme, as were discussed in GALOP. (action)

20. University Forum
The CSR gets informed about the setup and progress of the University Forum.
Roeland suggests O&F to take extra time for discussing the University Forum. (action) Roeland suggest writing an unsolicited advice with the CSR's stances and recommendations. Malou stresses that the potential of the University Forum would be wasted if it gets abolished after the pilot. Roeland suggests promoting the University Forum and placing topics on the agenda as student councils. Malou will check when the next meeting of the University Forum takes place and whether the CSR can place a topic at the agenda. (action) PR discusses ways of promoting the University Forum to attract more students. (action) Casper suggests looking at earlier discussions about ways of motivating the members of the University Forum to attend the meeting.
21. AIEC
The CSR gets informed about the position of the 'Algemene Instellingsgebonden Ethische Commissie'. Roeland suggests bringing this issue to the OV if the CSR wants to request specific solutions or remedies. O&O discusses the functioning of AIEC and possible solutions to the problem. (action)

22. Numerus fixus: BA Psychology
The CSR gets informed about the upcoming request for consent on the numerus fixus of Psychology. Casper requested more information from Ingmar Visser, based on which the FSR-FMG will write an advice to the CSR that can be expected early next week. Jamie asks why the request is sent on such short notice. Casper says that the FSR-FMG was informed by the program director earlier this year, but the plans had been stalled within the faculty.
Roeland indicated to Eric Weijers that the CSR will give a reaction to the request by November 28. It is unclear when the CSR will receive the formal request. Roeland will inform Eric Weijers that the CSR can only react to the request about the numerus fixus Psychology if the information and advice of the FSR-FMG are sent to the CSR in time. (action)

23. UCO
The CSR discusses the outcome of the UCO meeting of November 8th.
Jamie asks whether the plans for the grading system can be stopped. Malou indicates that UCO was very positive about the plans while asking whether the plans would benefit all students. Casper says that updating the grading scheme would also need to be implemented in the (model)OER. Roeland adds that the Student Charter indicates the grading system and ways of noting grades. Malou says that the plans will be discussed again during next UCO meeting. If there is an indication that the plans might negatively affect students, this will be addressed. O&O discusses the grading system, as discussed in UCO. (action) Malou asks Jelmer Peters for the presentation and information on the international classroom, as discussed in UCO. (action)

23. Student Housing: digital platform
Jamie and Liesanne ask whether the digital platform would only be for international students and international employees as indicated in the project plan. Roeland is positive about the plan in general but suggests broadening the scope. Jamie suggests collaborating with other universities. Omar says that developing the platform would be costly, but Roeland and Casper says that the costs are reasonable in comparison to other projects. Casper stresses that a shared service for UvA and HvA should be divided proportionally in costs. Omar asks how the platform would differ from existing digital platforms. Roeland explains that more organizations would be bundling their rental offers. Jamie and Ksenia suggest updating studentenwoningweb.nl instead of creating a new platform. Omar wants to include the private housing sector, but Roeland says the goal should be to combine the offers of social housing. Omar wants to meet with private market housing agencies to discuss whether they would be willing to rent to students as well. O&F gathers questions from the council about the student housing and contacts the project group to schedule a meeting. (action)

24. W.v.t.t.k. / Any other business
Nothing.

25. Input request from the FSR’s
• Liesanne suggests asking the FSR’s for input about their grading system.
26. To the media

- Jamie will forward the information about the IT-update ('Groot Onderhoud Venster') that will be executed November 23-25 to PR and the FSR's.
- National protest against the student loan system
- Extra locations and broad opening hours before the exam period.

27. Questions

None

28. Closing

Roeland closes the meeting at 13.43h.

Decisions

D181114-01 The CSR decides to approve the updated application text for the student members in the complaint committee.
D181114-02 Jamie and Blink form the selection committee for the complaints committee applications.
D181114-03 The CSR decides to continue working on implementing a Feedback system in the UvA-application.

Action list

181114-01 David and Roeland finalize the reply-letter to the FSR's concerning the travel reimbursement of the CSR's delegation attending the International Youth Forum, based on the comments from the editorial round.
181114-02 Alex updates the CSR's draft vision on Education and sends it for an editorial round from November 16th to November 19th.
181114-03 Sujet sends the draft letter to the Diversity Officer for an editorial round until Wednesday, November 21st.
181114-04 Jamie asks the FSR's for input or additions to the evaluation questions of the Profiling Fund.
181114-05 Blink asks the OC’s of the programs that want to be included in the pilot Flex Studying for their formal response letter and asks the FSR’s for input.
181114-06 Blink checks the document Inrichting Pilot Flexstuderen and the mid-term evaluation Flex Studying with regard to opening the pilot for new programs in the 3rd and 4th year.
181114-07 O&F discusses the smoking policy and gathers pro and cons.
181114-08 Casper contacts Mariska Herweijer about the regulations for exam rooms and grading scheme, as were discussed in GALOP.
181114-09 PR discusses ways of promoting the University Forum.
181114-10 Malou checks when the next meeting of the University Forum takes place and whether the CSR can place a topic at the agenda.
181114-11 PR discusses ways of promoting the University Forum to attract more students.
181114-12 O&O discusses the functioning of AIEC and possible solutions to the problem.
181114-13 Roeland informs Eric Weijers that the CSR can only react to the request about the numerus fixus Psychology if the additional information and advice from the FSR-FMG are sent to the CSR in time.
181114-14 O&O discusses the grading system, as discussed in UCO.
181114-15 Malou asks Jelmer for the presentation and information on the international classroom, as discussed in UCO.
181114-16 O&O discusses the Draiiboek Opleidingsaanbod to gather input for the GV working group.
181107-01 PR discusses the Draiiboek Opleidingsaanbod.
181107-02 O&F discusses the option of updating the regulations of the complaints committee.
O&O discusses the input from the PV on Education and Accessibility and incorporates this in a draft statement.

Council members inform Sujet which terms from the CDO draft plan of action need clarification.

Sujet and Malou write a concept letter about the draft plan of action from the CDO-team.

The delegates ask their FSR’s whether they are in favour of a Feedback system in the UvA application, with a button for reaching out to the student councils.

PR makes a proposal for purchasing council clothing, CSR-mugs and other ways of using the PR-budget.

PR considers, with help of the council, which documents, text or parts of the website need translation through the CSR-budget.

O&O discusses the pros and cons of Learning Analytics.

O&O discusses the informal request to increase the numerus fixus of Psychology.

Malou checks when the master’s program of Psychology became English and which master’s programs have recently changed their lingua franca to English.

O&O discusses the evaluation of the UvA Health Week.

The delegates check whether their FSR’s are organizing the training that was offered to them from the CSR budget.

Roeland asks Rens Bod for an update about WOinActie and asks whether the CSR can contribute in asking the CvB to support the protest.

Roeland contacts the VU to see what collaboration is possible with regard to WOinActie.

PR promotes the protest of WOinActie as soon as the final program and setup are known.

Omar confirms the booking of the Schreierstoren and asks whether vegan snacks can be served.

PR proposes how to divide the KeBo-budget over drinks and snacks.

Omar checks whether the international promotion of faculties and programs has been fully stopped.

O&F discusses solutions to the shortage of student housing.

Alex sends the letter about the CSR’s funding of travel expenses to Minsk for an editorial round and finalizes the letter afterward.

Tamara will ask Naomi Appelman to be the technical chair of the OV’s during the first half of 2019.

Blink organizes a plenary evaluation session.

Alex contacts ISO and LOF for more (legal) information about selective education.

PR promotes the UvA’s involvement in choosing the 1001 woman in the 20th-century book, and the exhibition in the Allard Pierson Museum.

Alex gathers information about the position and functioning of the FDO at the FdR.

O&E works out the evaluation criteria for the Profiling Fund.

O&O completes the overview of the current status of faculty diversity officers, the FTE and the involvement of FSR’s in the procedure.

Pro memorie

The DB is strict about nazendingen and being present in time.

A double check on the spelling and grammar should be done for all communication. Committee chairs have the final responsibility in this.

The committee chairs notify the PR-taskforce after their meetings which files, that the CSR is working on, should be raised in the media.

All DB-members send their updates before Sunday 20.00h. Delegates send their updates before Wednesday 09.00h.

Alex, Roeland, and Sujet take good care of the plants.

The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>161017-05</td>
<td>The committee chairs oversee the diverse division of speakers for the OV.</td>
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<tr>
<td>170201-04</td>
<td>The DB oversees a proper balance between small and large files in the PV.</td>
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<td>171108-04</td>
<td>The delegates check whether the agendas, minutes and letters of the FSR’s are being published online.</td>
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<tr>
<td>180207-01</td>
<td>Council members try to take care of expressing their opinions and give arguments for their standpoints.</td>
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<tr>
<td>180917-06</td>
<td>Blink organizes individual coffee moments with all council members to discuss the council work and input on the evaluation weeks.</td>
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