Minutes of the *Plenaire vergadering* of the CSR on the 17th of October, 2018

**Council members**
Jamie van den Berg (until 14.00), Casper Colenbrander (11:05-14.00), Ksenia Golub (from 11:03), Alex Gritsay (from 11:05), Omar Seleim, Sujet Hashemi Shams (from 11:21), Ivanna Slipets (from 11:05), Blink Ujin, Liesanne van Veen, Roeland Voorbergen;

**Absent**
Sofie ten Brink, Michele Murgia, David Nelck, Malou Sprinkhuizen;

**Guest(s)**
Moataz Rageb *Centrale Studentassessor*;

**Minutes**
Tamara van den Berg *Ambtelijk secretaris*;

**Concept agenda**
1. Opening
2. Mail
3. Adapting the concept minutes
4. Checking the action list
5. Announcements
6. Updates DB & taskforces, delegates, central student assessor
7. Setting the agenda
8. Studentenstatuut
9. CSR *Kennismakingsborrel*
10. Evaluation weekend
11. Minsk International Youth Forum: travel expenses
12. Study Success 2.0
13. OV-recap
14. GV-recap
15. Working agreements: Conduct of meetings
16. Universiteitskwartier
17. Working agreements: Meeting pieces pilot
18. Working agreements: Point system
19. Education & Accessibility
20. Universiteitsreglement
21. Internationalization
22. Smoking posters
23. W.v.t.t.k. / Any other business
24. Input request from the FSR's
25. To the media
26. Questions
27. Closing
1. **Opening**
Roeland opens the meeting at 11.00h and welcomes the participants.

2. **Mail**
The council discusses the in- and outgoing mail.

3. **Adapting the concept minutes**
Adapting the concept minutes of PV181010 is postponed until next week.

4. **Checking the action list**
The action list gets updated.

5. **Announcements**
-- Kseniia Golub enters the meeting. --

6. **Updates DB & taskforces, delegates, central student assessor**
The written updates are discussed briefly.

7. **Setting the agenda**
The agenda is set with changes.

   * Taken off: Internationalization, KeBo
   * Added: Student assessor function description

8. **Student assessor function description**
During the OV on October 16th, the phrase of the function description stating that the central student assessor had ‘accountability to both CSR and CvB’ was up for discussion. The CvB indicated that there is no formal accountability towards the CSR. It was suggested to update this to ‘maintaining a good working relationship with the CSR’. Moreover, the article about the *schakelfunctie* was removed. It is however indicated that an assessor informs both the CSR and CvB. Alex suggests specifying what a ‘good working relation’ entails. The council agrees with the proposed update of the function description if a new section for specifying the working is added. Jamie informs Mariska Herweijer about the proposed update to the function profile of the central student assessor. *(action)*

9. **Studentenstatuut**
The CSR decides about the textual revision of the Student Charter.

   **Voting proposal:** The CSR decides to consent to the actualized Studentenstatuut 2018-2019.

   * In favor: 11
   * Against: 0
   * Blanco: 0
   * Abstain: 0

The voting proposal is adopted.

Alex proposes sending a bilingual letter for internal clarity and to set a precedent for future letters.
Jamie stresses that the CSR should not only ask for an English version of the Student Charter but to indicate that the CSR needs the English document in order to give a consent for next year. The council agrees. Roeland adds that it is important that all students of the UvA can read their rights; a summary of the document can help with this. For the Student Charter 2018-2019, the council agrees to get the English version after consenting as long as the summary will also be provided in English.

Malou updates the consenting letter about the Studentenstatuut with the points of PV181017 before Monday, October 22nd. (action)

10. Evaluation weekend
The CSR decides about the location for their evaluation weekend in January.

Blink proposes organizing the evaluation weekend at the same location as the last 2 years. During the weekend, the CSR can evaluate their council work and internal working relations. This would be good for working together but also to have some relaxation together. Sofie will by then join the council which means the weekend serves as an introduction weekend for her as well.

Alex questions whether it is just to spend university money on this as there are budget cuts.

Voting proposal: The CSR decides to spend a maximum of €751,- on the accommodation costs for the evaluation weekend in January 2019.

In favor 11
Against 0
Blanco 0
Abstain 2

The voting proposal is adopted.

Voting clarification: Alex abstained from voting.

11. Minsk International Youth Forum: travel expenses
The CSR discusses the letter of the FSR's FdG, FMG, FGw, and FNWI.

The council had agreed to hold a re-vote about the earlier decision to reimburse a part of the travel expenses for the CSR delegation traveling to Minsk.

Voting proposal: The CSR decides to revoke the previous commitment of giving a financial reimbursement up to a maximum of €300,- in total for the CSR delegation traveling to the International Youth Forum in Minsk.

In favor 5
Against 1
Blanco 1
Abstain 6

The voting proposal is not adopted.

Voting clarification: Alex abstained as he does not recognize the re-vote.

Jamie suggests only subsidizing the two people who already bought their tickets. The council disagrees about whether another revote would be in place and whether earlier (financial) promises can be revoked.
**Voting proposal:** The CSR decides to revoke the previous commitment of giving a financial reimbursement up to a maximum of €300,- in total for the CSR delegation traveling to the International Youth Forum in Minsk and decides to give a financial reimbursement of a maximum of €200,- in total for the members of the CSR delegation traveling to the International Youth Forum in Minsk that already bought their tickets.

*In favor* 5  
*Against* 2  
*Blanco* 0  
*Abstain* 6

*The voting proposal is not adopted.*

No changes to the financial reimbursement have been made. The council discusses the concept of the letter that will be sent to the FSR's to explain the CSR's decision. Alex sends the reply letter to the FSR's about the Minsk International Youth Forum for an editorial round from October 17th until Friday October 19th. *(action)*

12. **Study Success 2.0**

The CSR discusses the recommendations from the Study Success 2.0 report.

**Professionalization of teachers/exchange of knowledge** – Casper indicates that the Quality Agreements working groups are also taking up the report Study Success 2.0. Moreover, the COR is also working on this topic. The CSR finds the professionalization and exchange of knowledge important but does not set it as a priority. Liesanne suggests linking this to the BKO’s as well.

**Making the year layout more flexible** – Roeland considers this as a priority. This has also been communicated to the CvB. Roeland suggests linking this to the holiday in May. Alex suggests having a semester layout similar to PPLE (7-7-3), which allows for a holiday in April.

**Increasing student engagement** – The CSR considers this a priority.

**Changing the way tests are planned** – Roeland says this is mostly up to the faculties and programs, and should not be prioritized by the CSR.

**‘Verschoolsing’** – Roeland suggests looking into the ways that the university is increasingly becoming school-like, but not listing it as a priority. Sujet provides examples of the way in which the university becomes more school-like. Jamie suggests mentioning that the CSR finds it important to critically look how students are taught. Alex offers becoming the file holder and will consider looking at ways to pick the issue up at a central level.

**BSA** – The effectiveness of the BSA is being investigated. Roeland suggests reflecting on the evaluation results of the working group and to indicate that the CSR is looking forward to the final results. Sujet asks about the UvA’s (legal) position in setting the BSA higher/lower than the 40ECTS that were announced by minister Van Engelshoven as the new national maximum. Malou will inquire the UvA’s intention to lower the maximum BSA. It is mentioned that the council heard that the model-OER will be revised the upcoming year. Tamara will check whether this is the case. *(action)*

**Availability of rooms/exam halls** – Jamie says this is being addressed in the housing plans for REC and the University Quarter.

**Studying with a functional limitation** – Roeland and Sujet suggest listing this as a priority. The council agrees.
13. OV-recap  
*The CSR goes over the course of the OV CSR-CvB on October 16*.  
**General evaluation** – There was a good atmosphere, the council was well prepared and was positive about suspending the meeting for discussion. The council was positive about Naomi Appelman as technical chair. Tamara will ask Naomi Appelman to technical chair the OV’s during 2018-2019. *(action)*  
**Things to improve** – There were little points on the agenda and no formal advice letters from the CSR to discuss. Moreover, the council should focus more to work based on the OV-cycle.

14. GV-recap  
*The CSR goes over the course of the GV on October 12*.  
**General evaluation** – The council was positive about Roeland’s chairing and providing of translations. However, this doubles the meeting time and causes problems for non-English speaking members. The suggestion is to evaluate the translation and to look for different ways to involve all GV-members.  
**Things to improve** – Formulating clear voting proposals.

15. Working agreements: Conduct of meetings  
The CSR discusses the conduct of their plenary meetings.  
**Lessons to take away:**  
- Discuss how to hold and prepare meeting / Setting a broader evaluation of the conduct of meetings / Giving feedback about technical chairing of the meeting.  
- Looking at the just allocation of time for points on the agenda.  
- The BOB-cycle helps to avoid hasty decisions.  
- Flagging when problems occur during the meeting or when somebody is taking up too much time.  
Tamara asks whether the council wants to hold a plenary evaluation session around November. The council is in favor. Blink will organize a plenary evaluation session. *(action)*

16. Universiteitskwartier  
The CSR prepares for a meeting with the program council University Quarter.  
Roeland says that the FSR-FGw was not invited for the meeting this afternoon to discuss the timeline and procedure for the University Quarter. The FSR’s role in this process should be guarded. Jamie says that the advising role lies mostly with the FSR. Casper asks whether delay is expected if the court case against the UvA goes up to the *Raad van State* (‘Council of State’). Jamie says that this most likely is the case. The UvA is facing court cases by the neighbors due to the noise and inconvenience of the construction, and blocking the access to the public road.  
The estimate for the temporary student houses at the campus has been lowered; this will be discussed in the taskforce meeting. Sofie indicated that the accessibility of the campus is important. Jamie explains that to make the remaining 4% of the building accessible, 16 extra elevators are needed. This would cause a loss of space, bookshelves, etc.  
The CSR wants to involve the FSR’s, study associations, student disability platform, and student community that will use the University Quarter in setting the plans in more detail.

17. Working agreements: Meeting pieces pilot  
The CSR discusses the course of the pilot for sending meeting pieces in time.  
The new deadline causes workload during the weekend. Moving the DB-meeting to the morning gives more time in the afternoon to finish pieces. The DB discusses rescheduling their meeting to Monday morning. *(action)* Sticking to the deadline helped achieving the goal of sending the meeting pieces in time and to give the council enough time to read the pieces. The pilot is extended for another month.
18. Working agreements: Point system

The CSR gets informed about a proposal of the DB to start working with a point system for attendance.

Roeland notifies the CSR that absence and lateness without decent notification will be monitored by the DB until the 21st of November, after which the system will be evaluated. Blink will come with a proposal for monitoring absence and lateness and giving consequences to this. Blink includes in the proposal that the vice-chair is responsible for the plenary sessions and DB, and committee chairs are for committee meetings. (action)

19. Education & Accessibility

The CSR discusses their vision on education and accessibility for setting their shared goals.

General – Sofie indicated that an error was made in the meeting piece with the regard to the institutional tuition fees.

Selection – Alex suggests looking at selection criteria in the broad sense, for example by researching new ways of indicating motivation rather than by demanding a motivational letter. Roeland asks for a legal background or framework to indicate what ways of selection are currently happening and what would be possible for applying new ways of selection (i.e. numerus fixus, numerus fixus for English tracks only, affirmative action, etc.). Alex will contact ISO and LOF for more information and legal background about selective education. (action) Roeland asks what can be done at the central level with regard to selection. Alex explains that the decentral selection criteria need to be consented to at the central level, and the CSR has a formal right concerning the number of students at the UvA, according to the CSR regulations. Omar asks to which extend Alex aims for the university being (more) selective. Alex says that the university needs to be more selective as the student intake is currently too high. This selection would then be implemented step-by-step, gradually and decentralized. Roeland adds a counter argument against numerus fixus: the societal impact and the way that it makes it more difficult to climb the social ladder. Roeland says that study grants or ways of promotion should be regarded when considering affirmative action. Roeland asks what the current way of promotion for the UvA is; this could be taken up with BC.

20. Universiteitsreglement

The CSR gets informed about updating the University Regulations.

Roeland is in favor of investigating the rights of OR/FSR and listing these in the Faculty Regulations. The council is in favor of compiling an overview document. Sofie stated that the CvB/staff should be asked to compile the overview. She also stressed the importance of the regulations being publicly available. The DB will inquire this during the IO. Casper will provide an example of a Faculty Regulation lacking the rights of the FSR/OR. (action)

21. Smoking posters

The CSR gets informed about the posters that can be found at the UvA campuses.

Liesanne asks whether the posters also address the issues in English. This is not the case. The council is in favor of removing the current posters and replacing them with other posters. This would still help to not motivate students to smoke at the entrance. O&F will work out a proposal. (action)

22. W.v.t.t.k. / Any other business

• Statement about the occupation – Roeland sent a concept statement about the occupation but didn’t receive any comments. The CSR will provide comments. (action)
1001 women – Alex is positive that the CvB was involved in the 1001 woman in the 20th century book, while also having organized an exhibition about the women who were related to the UvA in the Allard Pierson Museum. PR will think of a way to promote this. (action)

-- Jamie van den Berg & Casper Colenbrander leave the meeting. --

CSB timeline for elections – Kseniia will send the timeline for the council elections 2019 to the CSR and informs the CSB whether the CSR agrees with the proposed timeline. (action)

Toilet paper – Topics to include: the CSR’s goals, social safety.

23. Input request from the FSR’s
Not discussed.

24. To the media
• Learning analytics conference
• Exhibition in the Amsterdam museum and Museumcafé Bijzondere Collecties.

25. Questions
• Tamara sent a new Doodle for planning the OV-training and asks the council to indicate their availability.

26. Closing
Roeland closes the meeting at 14.03h.

Decisions
D181017-01 The CSR decides to consent to the actualized Studentenstatuut 2018-2019.
D181017-02 The CSR decides to spend a maximum of €751,- on the accommodation costs for the evaluation weekend in January 2019.

Action list
181017-01 Jamie informs Mariska Herweijer about the proposed update to the function profile of the central student assessor.
181017-02 Malou updates the consenting letter about the Studentenstatuut with the points of PV181017 before Monday, October 22nd.
181017-03 Alex sends the reply letter to the FSR’s about the Minsk International Youth Forum for an editorial round from October 17th until Friday, October 19th.
181017-04 Tamara will ask Juridische Zaken whether the model-OER will be put up for revision during the academic year 2018-2019.
181017-05 Tamara will ask Naomi Appelman to be the technical chair of the OV’s during 2018-2019.
181017-06 Blink organizes a plenary evaluation session.
181017-07 The DB discusses rescheduling their meetings to Monday morning.
181017-08 Blink writes a proposal for monitoring being late or absent and giving consequences to this. Blink includes in the proposal that the vice-chair is responsible for the plenary sessions and DB, and committee chairs are for committee meetings.
181017-09 Alex contacts ISO and LOF for more (legal) information about selective education.
181017-10 Casper provides an example of a Faculty Regulation in which the rights of the FSR/OR are not clearly stated.
181017-11 O&F works out a proposal for removing the current smoking posters and replacing them with other posters that do discourage students to smoke at the entrance.
181017-12 The CSR gives input on the statement about the recent occupation of the P.C. Hooftuis.
PR promotes the UvA’s involvement in choosing the 1001 woman in the 20th-century book, and the exhibition in the Allard Pierson Museum.

Ksenia will send the timeline for the council 2019 to the council and informs the CSB whether the CSR agrees with the proposed timeline.

Malou writes a decisional meeting piece about the Studentenstatuut including a concept letter for PV181017.

Malou writes a proposal for including a clause on council assistants and brings this to the OV-preparation on October 11th.

Alex gathers information about the position and functioning of the FDO at the FdR.

Sujet checks whether the COR and OR’s are looking into the position and function of the Diversity Officers.

O&O discusses the action plan of the Diversity Officer.

O&F works out the evaluation criteria for the Profiling Fund.

O&F discusses giving decentral consenting rights on the budget and the role of the academic community in suspending managers.

Roeland writes a concept statement about the CSR’s stance with regard to the demands of the recent occupation, and sends this for an editorial round.

Alex forwards the article on Selection Criteria and updates the meeting piece with the other input from O&O for PV181017.

PR works out the different proposals for events during 2018-2019 and schedules suitable moments for these events.

Roeland asks LOF whether they have more information about the discharging of the former chair of the LSVb.

Alex checks with Loraine whether the meeting discussing the tenders for the new cleaning contract succeeded.

O&O composes an overview of the current status of faculty diversity officers, the FTE and the involvement of FSR’s in the procedure.

**Pro memorie**

The DB is strict about nazendingen and being present in time.

A double check on the spelling and grammar should be done for all communication. Committee chairs have the final responsibility in this.

The committee chairs notify the PR-taskforce after their meetings which files should be raised in the media.

All DB-members send their updates before Sunday 20.00h and write their updates linked to all specific files of the committees. Delegates send their updates before Wednesday 09.00h.

Alex, Roeland, and Sujet take good care of the plants.

The committee chairs make sure that everyone gives proper feedback in their committees about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive. Council members archive all their documents in the P-drive.

The committee chairs oversee the diverse division of speakers for the OV.

The DB oversees a proper balance between small and large files in the PV.

The delegates check whether the agendas, minutes and letters of the FSR’s are being published online.

Council members try to take care of expressing their opinions and give arguments for their standpoints.

Blink organizes individual coffee moments with all council members to discuss the council work and input on the evaluation weeks.