Conceptagenda: 

*Plenaire Vergadering* of the CSR

**Time**: Wednesday, February 14th, 2018, 15.00-18.00h

**Location**: CREA 3.12

### Conceptagenda

1. **Opening**
2. **Mail**
3. **5min** Setting the concept minutes of PV180117, PV180124, PV180131, and PV180207
   (Concept minutes will be forwarded)
4. **5min** Checking the action list
   (See below)
5. **5min** Announcements
6. **5min** Updates: DB & taskforces, representatives, Studentassessor-CvB
7. **5min** Setting the agenda
8. **5min** Instellingscollegegeld
   (Deciding)
   The CSR decides on including the FSR's in the followed procedure on the institutional tuition fee.
   *Meeting materials attached*
9. **10min** Education service desks
   (Deciding)
   The CSR decides on its stance on the name change of the education services desks.
   *Meeting materials attached*
10. **30min** Housing & Internationalisation: CSR stance + press statement
    (Discussing)
    The CSR discusses its stance on the housing problems in relation to internationalisation, and discusses the proposed shared press statement on student housing.
    *Meeting materials attached*
11. **10min** Housing & Internationalisation: creative session
    (Discussing)
    The CSR discusses organizing a creative session to debate the housing problems.
    *Meeting materials attached*
12. **20min** Priorities CSR
    (Discussing)
    The CSR discusses setting shared priorities with the CvB.
    *Meeting materials attached*
13. **10min** Burn outs among students
    (Discussing)
    The CSR brainstorms about setting up a discussion on burnouts, together with the CvB.
    *Meeting materials attached*
14. **15min** Quality agreements: letter by LOF
    (Discussing)
    The CSR discusses the letter from LOF to the minister, addressing the quality agreements.
    *Meeting materials attached*
15. **20min** Student assessor evaluation
   Discussing
   The CSR discusses the set up for an evaluation of the function of student assessor in the CvB.
   Meeting materials attached

16. **5min** Besturingsmodel
   Informing
   The CSR gets informed about the governance model of the university.
   Meeting materials attached

17. **5min** Evaluation: budget lunch
   Informing
   The CSR gets an update on the financial costs for the lunch with the students from Belarus on January 31st.
   Meeting materials attached

18. **5min** Raad van Advies
   Informing
   The CSR gets informed about the procedure for appointing new members of their advisory board.
   Meeting materials attached

19. **5min** UCO
   Informing
   The CSR gets informed about the course of the UCO-meeting on February 8th.
   Meeting materials attached

20. **W.v.t.t.k. / Any other business**

21. **Input request from the FSR’s**

22. **To the media**

23. **Questions + closing the meeting**

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**Action list PV CSR**

180207-01 Taskforce Facilities & Housing looks into the bike parking places that are available at the REC and inquires whether the limited amount of bike parking spots is a problem for the other FSR’s at the REC as well.

180207-02 Guido writes a meeting piece for PV180214 on the proposed name change of the Educational Desks.

180207-03 The representatives check the names of the (educational) desks at their faculties and check why these desks have been installed and why they are named as they are.

180207-04 Taskforce Facilities & Housing addresses the solar benches that have been placed at the UvA campuses and asks Kjeld for more information if needed.

180207-05 Taskforce PR gives a financial accountability and budget overview about the lunch with the students from Belarus.

180207-06 Sebastian, Pim, Ken, Sasha, and Bram write a meeting piece on burnouts, to take up this issue with the CvB.

180207-07 Loraine, Ken, Bram, Raj, and Guido will for next week write a proposal on the angle and organization of the creative session on housing, and they will discuss who writes a meeting piece on the stances of the CSR in the working group.

180131-01 Taskforce Democratization & Policy discusses whether setting the deadline for the FSR’s to give input on the different procedures of dean appointments in 4 weeks is suitable.

180131-02 Kjeld inquires what different possibilities JZ is researching to possibly compensate 1st-year OC-student members for their work.

180124-02 Michele looks up more information on temporary contracts in UvA-data and contacts UvA-Holding for information about the temporary contracts which fall under the UvA-Holding.

180124-06 All taskforces set a goal (or two) which they sent to Pim, prior to February 5th. Pim shares the goals with Kjeld and Michele and they present an overview and plan at PV180207. Sasha makes sure all taskforce heads are informed about this plan.

180117-01 Sasha writes an update to inform the council why it is not possible to grant voting rights to the council assistants.

180117-06 Bram writes a meeting piece for PV180124 on Housing and Internationalization.

180117-07 Taskforce Facilities & Housing checks the shortage of examination rooms for digital exams.

180117-08 The taskforce heads of Dig&SS, E&V, F&C, and D&P write a short text of 150 words in Dutch and English about the files and subjects they are working on, before January 26th.

180110-03 The representatives discuss the proposed procedures for dean appointments with their FSR.

180110-04 David organizes a file holder meeting on the procedures for dean appointments after the initial stances of the council are known.

171220-05 Loraine checks whether the cleaners on the UvA-locations are hired by different companies.
The representatives from the FSR-FdR and FSR-FEB check their FSR-archive for discussions and information on the NSE.

Pim and Sasha discuss the Draaiboek Opleidingsaanbod.

Pim voices at ISO that the FSR FMG and the CSR see the importance of schakeltrajecten.

Michele will make a plan to involve the FSR’s in setting up the BSA-evaluation and informs the FSR’s about the position of the deans in this.

**Pro memorie list PV CSR**

**140908-04** The DB is strict about *nazendingen* and being present in time.

**140908-05** A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.

**141208-04** The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.

**150420-01** All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces.

**150907-02** Sasha sends a weekly Monday mail with all the activities of the upcoming week.

**151019-03** Sasha notifies the FSR’s after the PV on which topics the CSR needs input, if mentioned explicitly during the PV.

**160502-01** Pim and Sebastian take good care of the plants.

**161017-04** The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.

**161017-05** The taskforce heads oversee the diverse division of speakers for the OV.

**161031-01** Bram and Sasha organize fun activities for the council on regular basis.

**170201-04** The council oversees a proper balance between small and large files in the PV.

**171101-01** All council members archive their documents in the P-drive.

**171108-04** The representatives check whether the agendas, minutes and letters of the FSR’s are being published online.

**171129-14** Mees and Sasha keep in mind for the upcoming UCO-meeting on Honours that UvA-Q reports are filled in for honours courses, while there are no OC’s to check these evaluations.

**180207-01** Council members try to take care of expressing their opinions and give arguments for their stand points.