Conceptagenda:
Plenaire Vergadering of the CSR

Time     Wednesday, January 24th, 2018, 15.00-18.00h
Location  REC C1.06

Conceptagenda

1. Opening
2. Mail
3. 5min Setting the concept minutes of PV180110 and PV180117  
   Concept minutes will be forwarded
4. 5min Checking the action list  
   See below
5. 5min Announcements
6. 5min Updates: DB & taskforces, representatives, Studentassessor-CvB
7. Setting the agenda
8. 10min Studentassessor-CvB  
   The CSR decides on the delegation for the informal talk about the student assessor CvB.  
   Meeting materials attached
9. 10min Budget CSR weekend  
   The CSR decides on the budget for the weekend away in February.  
   Meeting materials attached
10. 15min Sustainability  
    The CSR discusses its stances on sustainability.  
    Meeting materials will be forwarded
11. 40min Instellingsplan  
    The CSR discusses the institutional plan to prepare for the round table discussions.  
    Meeting materials attached
12. 10min Budget CSR 2018  
    The CSR discusses the concept budget of the CSR for 2018.  
    Meeting materials will be forwarded
13. 10min Hei-avond CSR-CvB  
    The CSR gets informed about the set up for the session on January 30th.  
    Meeting materials attached
14. 10min Model-OER  
    The CSR gets informed about the request for advice on the bachelor’s and master’s model-OER.  
    Meeting materials attached
15. **30min Priorities CSR**
   Discussing
   The CSR discusses setting shared priorities with the CvB for the rest of the council year.
   *Meeting materials will be forwarded*

16. **W.v.t.t.k. / Any other business**

17. **Input request from the FSR’s**

18. **Questions + closing the meeting**

### Action list PV CSR

- **180117-01** Sasha writes an update to inform the council why it is not possible to grant voting rights to the council assistants.
- **180117-02** Taskforce PR looks for an alternative location for the *Constitutieborrel* of January 23rd, before Friday January 19th.
- **180117-03** Taskforce Programs & Accessibility researches the possibilities to extend the model of a tuition fee free board year to international students.
- **180117-04** Kathelijn and Mees assist the DB in preparing a discussion on the priorities of the CSR which can be addressed to the CvB.
- **180117-06** Bram writes a meeting piece for PV180124 on Housing and Internationalization.
- **180117-07** Taskforce Facilities & Housing checks the shortage of examination rooms for digital exams.
- **180117-08** All taskforce heads and the chair of the council write a short text of 150 words in Dutch and English about the files and subjects they are working on, before January 26th.
- **180117-09** Taskforce Finance & Collaboration takes up complaint about bank accounts for international students at ING.
- **180110-02** Taskforce Facilities & Housing investigates the possibilities of using external study places and opening these up to UvA-students.
- **180110-03** The representatives discuss the proposed procedures for dean appointments with their FSR.
- **180110-04** David organizes a file holder meeting on the procedures for dean appointments, after the initial stances of the council are known.
- **180110-05** Kathelijn, Quinta, Sasha and Tamara organize a weekend getaway.
- **180110-07** Pim contacts Mariska for insight in the CBO minutes.
- **171220-02** Quinta writes a meeting piece for PV180131 on the first meeting and evaluation of the University Forum.
- **171220-04** All council members forward a slogan for the council elections to taskforce PR.
- **171220-05** Loraine checks the cleaners on the UvA-locations are hired by different companies.
- **171220-07** David asks the FSR’s about their vision on the NSE and organizes a file holder meeting, if necessary.
- **171220-09** The representatives check their FSR-archive for discussions and information on the NSE.
- **171220-11** Pim en Sasha discuss the *Draaiboek Opleidingsaanbod*.
- **171213-05** Pim voices at ISO that the FSR FMG and the CSR see the importance of schakeltrajecten.
- **171206-02** Raj gathers information about peer reviewing at the different faculties.
- **171206-09** Kjeld organizes a meeting to discuss the role of the representatives in relation to FSR and CSR.
- **171129-07** Sasha asks the advisory council in which way they would like to receive the documentation of the CSR.
- **171129-08** Sasha discusses the article on hiring council assistants when a vacancy emerges with the CSB.
- **171108-02** Sasha and Tamara arrange a training on the writing of meeting pieces and time management.
- **171108-11** Taskforce Facilities & Housing writes a concept vision on sustainability and brings this to the PV after the file-holders meetings.
- **171108-12** Taskforce Digitalization & Study Support informs the FSR’s about addressing problems regarding discuss the obligatory purchase of binders with study materials to program directors.
- **171011-08** Sasha announces at the GV that all GV-members have the opportunity to put topics on the GV-agenda.
- **170823-06** Michele will make a plan to involve the FSR’s in setting up the BSA-evaluation, and informs the FSR’s about the position of the deans in this.

### Pro memorie list PV CSR

- **140908-04** The DB is strict about *nazendingen* and being present in time.
- **140908-05** A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>141208-04</td>
<td>The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.</td>
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<td>150420-01</td>
<td>All DB-members send their updates before Sunday 20h. and write their updates linked to all specific files of the taskforces.</td>
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<td>150907-02</td>
<td>Sasha sends a weekly Monday mail with all the activities of the upcoming week.</td>
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<td>151019-03</td>
<td>Sasha notifies the FSR's after the PV on which topics the CSR needs input.</td>
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<td>160502-01</td>
<td>Pim and Sebastian take good care of the plants.</td>
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<td>161017-04</td>
<td>The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.</td>
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<td>161017-05</td>
<td>The taskforce heads oversee the diverse division of speakers for the OV.</td>
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<td>161031-01</td>
<td>Bram and Sasha organize fun activities for the council on regular basis.</td>
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<td>170201-04</td>
<td>The council oversees a proper balance between small and large files in the PV.</td>
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<td>171101-01</td>
<td>All council members archive their documents in the P-drive.</td>
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<td>171108-04</td>
<td>The representatives check whether the agendas, minutes and letters of the FSR’s are being published online.</td>
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<td>171129-14</td>
<td>Mees and Sasha keep in mind for the upcoming UCO-meeting on Honours that UvA-Q reports are filled in for honours courses, while there are no OC’s to check these evaluations.</td>
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