Conceptagenda:
*Plenaire Vergadering* of the CSR

**Time**  
Wednesday, December 20th, 2017, 13.30-16.30h  
**Location**  
CREA 3.12

**1. Opening**

**2. Mail**

**3. 5min Setting the concept minutes of PV171206 and PV171213**  
*Concept minutes will be forwarded*

**4. 5min Checking the action list**  
*See below*

**5. 5min Announcements**

**6. 5min Updates: DB & taskforces, representatives, AMC, Studentassessor-CvB**

**7. Setting the agenda**

**8. 5min CSR: Huishoudelijk Reglement**  
The CSR decides on the proposed changes in the Rules of Procedure.  
*Meeting materials attached*

**9. 20min University Forum**  
The CSR discusses its stances on the University Forum.  
*Meeting materials attached*

**10. 15min Diversity**  
The CSR discusses diversity policy and the position of the faculty Diversity Officers.  
*Meeting materials attached*

**11. 20min Council elections 2018**  
The CSR discusses the plan for the student council elections of 2018.  
*Meeting materials attached*

**12. 15min Nationale Studenten enquête**  
The CSR discusses the NSE.  
*Meeting materials will be forwarded*

**13. 10min Cleaning staff**  
The CSR discusses the working conditions of the cleaning staff.  
*Meeting materials attached*

**14. 15min Instellingscollegegeld**  
The CSR discusses the institutional tuition fees.  
*Meeting materials will be forwarded*
15. 5min  ISO: Algemene Vergadering  
— The CSR gets informed about the general meeting of ISO of December 15th.  
Meeting materials attached

16. W.v.t.t.k. / Any other business

17. Input request from the FSR’s

18. Questions + closing the meeting

Action list PV CSR

171213-01  Pim informs the FMG and other interested faculty councils about the impact of a negative advice on the faculty budget.
171213-02  Pim sends an e-mail to the FSR’s to thank them for attending the UCO meeting.
171213-03  Taskforce Education & Vision thinks about the strategy of addressing the structure of the UCO, formal advices and minority voices in the UCO.
171213-04  Guido forwards the information from the TU Eindhoven on NSE & privacy to Pim.
171213-05  Pim voices at ISO that the FSR FMG and the CSR see the importance of schakeltrajecten.
171213-06  Taskforce Digitalization & Study Support discusses sending out a regular e-mail to check up on students, and discusses this with Ken in relation to the Zorgplan.
171213-07  Taskforce Education & Vision discusses how to assist the faculty councils in discussing part A of their OER.
171206-01  Ken addresses the issues of the FdR with regard to mental health and periods of stress in the meeting on mental health.
171206-02  Raj gathers information about peer reviewing at the different faculties.
171206-04  Taskforce Finance & Collaboration discusses how to align and include advices from faculty councils in the allocation model procedure.
171206-0  Kjeld writes a meeting piece on collegegeldvrij besturen and the structure that exists at the VU.
171206-07  Bram checks whether the UvA-vertaallijst is in British or American English.
171206-09  The representatives organize a meeting to discuss the role of the representatives in relation to the FSR and CSR.
171129-01  Taskforce Programs & Accessibility takes up the message from the FSR FMG on Schakeltrajecten.
171129-02  Taskforce PR will take up the request to organize joint New Year drinks with the faculty councils
171129-07  Sasha asks the advisory council in which way they would like to receive the documentation of the CSR.
171129-08  Sasha discusses the article on hiring council assistants when a vacancy emerges with the CSB.
171129-10  Sasha addresses the timing of receiving the agenda and meeting pieces during the UCO.
171122-08  Kjeld and Pim inform Taskforce Programs & Accessibility about the FNWI’s toolkit for the promotion of OC’s.
171122-11  Taskforce Finance & Collaboration inquires the correlation between the height of institutional tuition fees and student intake.
171122-14  Pim sends out a Doodle for the drinks that will be organized in January.
171108-02  Sasha and Tamara arrange a training on the writing of meeting pieces and time management.
171108-05  Tamara, Sasha, and Mees will further investigate the legal possibilities of granting voting rights to the council assistants and come back to this in January.
171108-11  Taskforce Facilities & Housing writes a concept vision on sustainability and brings this to the PV after the file-holders meetings.
171108-12  Taskforce Digitalization & Study Support discuss the obligatory purchase of binders with study materials. Guido will ask Kjeld to provide the needed information.
171011-08  Sasha announces at the GV that all GV-members have the opportunity to put topics on the GV-agenda.
171011-14  If the FSR’s give positive feedback on the proposal to write an unsolicited advice on the housing situation, Bram will contact the USR VU and CMR.
170913-06  All council members research which topics linked to the ITK they are dealing with in their files and/or faculties, and inform Sasha about this.
170823-01  The AMC letter regarding the allocation model will be taken into account by Taskforce Finance & Collaboration during the upcoming discussion on the new allocation model.
Michele will make a plan to involve the FSR’s in setting up the BSA-evaluation, and informs the FSR’s about the position of the deans in this.

**Pro memorie list PV CSR**

140908-04 The DB is strict about *nazendingen* and being present in time.
140908-04 A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.
141208-04 The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.
150420-01 All DB-members send their updates before Sunday 20h, and write their updates linked to all specific files of the taskforces.
150907-02 Sasha sends a weekly Monday mail with all the activities of the upcoming week.
151019-03 Sasha notifies the FSR’s after the PV on which topics the CSR needs input.
160502-01 Pim and Sebastian take good care of the plants.
161017-04 The taskforce heads make sure that everyone gives proper feedback in their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.
161017-05 The taskforce heads oversee the diverse division of speakers for the OV.
161031-01 Bram and Sasha organize fun activities for the council on regular basis.
170201-04 The council oversees a proper balance between small and large files in the PV.
170823-01 The AMC letter regarding the allocation model will be taken into account during the upcoming discussion on the new allocation model.
171018-02 The taskforce heads agendize ‘the media’ for every taskforce meeting.
171101-01 All council members archive their documents in the P-drive.
171108-04 The representatives check whether the agendas, minutes and letters of the FSR’s are being published online.
171129-14 Mees and Sasha keep in mind for the upcoming UCO-meeting on Hounors that UvA-Q reports are filled for honours courses, while there are no OC’s to check these evaluations.