Minutes of the *Plenaire vergadering* of the CSR on the 11th of October 2017

Guido Bakker, Sasha Borovitskaja, Jern Ken Chew, Raj Deval, Pim van Helvoirt, Bram Jaarsma, Michele Murgia, Kjeld Oostra, Sebastian Proos, Mees van Rees, Loraine Smith, Teodor Todercan (until 17:57);

- Kathelijn Verdeyen *Voorzitter FSR AMC* (until 16:20), Linda van Exter *Studentassessor-CvB*

Tamara van den Berg *Ambtelijk secretaris*

**Concept agenda**

1. Opening
2. Mail
3. Approving the minutes + checking the action list
4. Announcements
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6. Setting the agenda
7. Collegegeldvrij besturen
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9. IELTS exams
10. Schakeltrajecten
11. CoBo presents
12. GV debriefing
13. UCO debriefing
14. Housing REC-A
15. UvA-Data authorization
16. [OV] extra holidays
17. Function Studentassessor-CvB
18. AMC – CSR collaboration
19. CBO agendas & minutes
20. Student housing
21. Decaanbenoemingen
22. W.v.t.t.k. / Any other business
23. Questions
24. Sluiting

1. **Opening**

*Pim opens the meeting at 15h05 and welcomes everyone.*
2. Mail

The in- and outgoing mail is discussed.

Pim will work on the invitation from ISO to join SURF. \textbf{(action)} Sasha will take up the suggestion of LOF to make a board year count as \textit{diensttijd} (service time). \textbf{(action)}

3. Concept minutes minutes + action list

The minutes of September 27\textsuperscript{th} are approved without changes.

Based on the minutes, the council argues whether the CSR was fundamentally or principally against the M-OER. Decided is that both apply.

The minutes of October 4\textsuperscript{th} will not be set as the council still wants to make certain remarks.

The action list gets updated.

4. Announcements

- Tamara asks the CSR-members to apply for their Bestuursbeurs.
- Tamara asks the CSR to confirm their attendance at the introduction meeting with the new financial CvB-member Jan Lintsen.
- Kathelijn has to leave the PV early. Ken has to leave the PV early and will mandate Michele.
- Mees was present at the working group for the \textit{Studiesucces scan}. Lianne Hooijmans was also attending, and Mees will discuss this with her. \textbf{(action)}
- Mees was at the UU / ISO-event with Duisenberg. In discussion with Duisenberg it became clear that the VSNU is not in favor of an open event, although no formal response has been received.
- Pim proposes to write a reaction to the interview with the Rector Magnificus in the \textit{Volkskrant}. Ken, Loraine and taskforce PR will write a concept statement which will be discussed next PV. \textbf{(action)}
- Pim asks who will join him to the ISO meeting; Kjeld will try to join.

5. Updates DB, representatives, Studentassessor-CvB

The written updates discussed briefly.

Sasha asks for the updates to be send timely. Cake points will be given when updates are sent late.

6. Setting the agenda

The agenda is set with changes.

\textit{Added to the agenda:} Goal setting sessions, UvA-matching, Duisenberg.

Pim will send the outcome of the AMC-CSR collaboration directly after the PV to Kathelijn. \textbf{(action)}

7. Collegegeldvrij besturen

The CSR gets informed about the possibility of tuition free board years.

Kjeld elaborates that full time board members of the VU do not get a tuition free board year, but receive something that is more similar to a compensation from the \textit{Profleringsfonds}. Kjeld explains that it is possible for a university to offer both options: a compensation from \textit{Profleringsfonds} or tuition fee free board years. Ken asks whether international students are included in this possibility as well. Bram explains that no money of EU-students can be spend for the education of non-EU-students, their fees need to be covered through the \textit{instellingscollegegeld}. These fees would need to be increased to save for a compensation for international students.

The CSR is in favor of pursuing this file, so Kjeld will further investigate and write a new meeting document. \textbf{(action)}
8. Lunch with the Rector

The CSR decides on his role in the organization of the lunches with the rector.

Sebastian says it is preferable if the organization is done by the CvB themselves, while the CSR could be involved to help promoting it and inviting students.

Voting proposal: The CSR takes on the role of publicity and scouting for possibly interested students for the lunch with the rector, and does not do more than that.

In favor: 11
Against: 0
Blanco: 0
Abstain: 1

The voting proposal is adopted.

Sebastian asks if the council has any good ideas or suggestions regarding this role of the CSR. Council members can e-mail these to PR. (action)

9. IELTS exams

The CSR gets informed about the way in which the UvA offers IELTS-exams to UvA students.

Mees asks Ken’s opinion on the offering of the IELTS exams for €50,-, and Ken sees no objections.
Bram suggests lowering the costs to ensure that the exams remain accessible. Ken says this was considered, but the increase in costs would make students taking the test more seriously and prepare well. Sebastian asks if these tests can be mandatory for the entry to certain programs, and this is the case. Sebastian asks why this test is not included in the tuition fee if it is mandatory. Teo says the UvA does not need to provide these tests, and it should be considered a favor from the university. Pim does not want to raise the barrier of study costs for students. Ken agrees with Teo, and says it is a status of privilege that the UvA subsidizes this even if only partly. Kathelijn says that paying €50,- is more preferable than paying the full costs, and it is costly to study abroad regardless.

-- Guido leaves the room --

Michele asks to monitor the accessibility to these programs when the costs are changed. Mees asks why €50,- is chosen and Ken will ask this more precisely, just as the monitoring of the accessibility. (action)

10. Schakeltrajecten

The CSR gets updated on the financial situation of the (reduction of) transition programs.

Bram states that the financial situation of schakeltrajecten does not become clear in the Kaderbrief, except from pointing out that problems are there. Pim says this was addressed during the technical meeting on the allocation model as well.

-- Guido re-enters the room --

Michele asks whether it is true that some students from these programs are traditionally underperforming. Bram says this has come up during discussions, but the numbers have not been confirmed. Michele asks about the faculties receiving income directly for certain trajectories, and this
is from the Rijksbijdrage. The exact support of OCW for bigger trajectories is not clear. Pim asks about the status as a beleidsbudget, and Bram says this might be taken up in the new allocation model.

Michele reminds the council on the fact that the CvB is currently investigating the (financing) of schakeltrajecten as well. Moreover, these programs might be a headline of the budget as this concerns a large sum of money.

Further discussion on the file and the relevance of schakeltrajecten will be postponed until new information has been gathered.

11. CoBo presents
The CSR decides on the financing policy for the purchase of CoBo-presents.

Sebastian explains that printing the red CSR-mugs costs between 5 and 10 euros per piece, which makes them perhaps too expensive as CoBo-presents, and suggests to give something from the office. Bram says giving somethings from the CSR-office is not an appropriate gift, and the council agrees. Linda suggests to get second hand books. Loraine proposes to give a bottle of wine. Ken suggests combining something from the office with a bottle of wine. Guido proposes to invest in a bulk wine. Pim believes the CSR should not spend any university money on wine. Kjeld says it can be seen as a relatiegeschenk.

The council agrees to give a bottle of wine plus something from the office. Other suggestions can be done to the PR-taskforce.

12. GV debriefing
The CSR goes over the course of the GV on October 6th.

Mees asks why the VSNU was on the agenda, and Pim says this is as it has been requested. Mees says this should not have happened, but Michele says there were several people in favor and therefore it should be discussed. Pim will make known at the GV that everyone can put things on the agenda. Michele says that procedural derailing during the GV should be avoided.

Mees asks why the discussion on language was not held. Sasha gives an explanation and says this will be on the agenda for the next GV.

13. UCO debriefing
The CSR gets informed about the course of the UCO meeting on October 5th.

- Pim asks about the direction to the CSR on Canvas, and PR has already taken this up. Also the possibility to get a link to voting during the council elections was discussed. Kjeld explains that PR is handling the promotion for elections.
- Mees has asked Han van der Maas about the financing on the honours programs.
- Michele says that the request for advice on Flexstuderen should take into account that it would not be incorporated completely into the Onderwijsvisie, as the regulation are not completely separate from each other.
- The year report will be discussed with AZ.
- Open Educational Resources will be discussed in the CSR as a preparation for the next UCO.
- A discussion on the M-OER will be organized with Nancy, Brigitte Widdershoven, Pim, Sasha, and others opposing the M-OER. The follow up proposal will be discussed in the E&V taskforce and subsequently in the PV. (action)
14. Housing REC-A

*The CSR discusses its stance on the housing situation at REC-A.*

Bram explains that the purpose of the ASCA report was different than expected, as it mostly addresses communication mistakes, and therefore is not useful in comparison to the current situation. The current problems are caused mostly by the lack of a developed ‘worst case scenario’ and the fact that the project developer did not deliver as promised. However, the demands to change the housing situation and create larger classrooms were existing already for years, just as the sale of buildings of the Binnenstads-campus and the growth of student numbers ask for more rooms for education. Mees asks if it would make sense to write a statement on growth, and Sasha proposes to think of a way to have sustainable growth, as the CSR could be in favor of growth as long as students are properly facilitated. Bram adds that the REC-A movement is one that has been going on for almost 20 years. Bram explains that when public institutions spend money on private entities, then all companies in Europe are allowed to make an offer from which the cheapest should be chosen – this in order to favor only Dutch companies. This might have led to the current problems with the project manager.

Ken asks what the purpose of a statement would bring, as it is directed at preventing situations in the future, and addressing current situation would be of more use. The concrete problems and issues will be listed, and the aim of the statement will be set afterwards. Possible points to address in the statement are: Sustainable growth, Study places, Current state of affairs, The building REC-A itself, Evaluation of the moving (as a basis for the BG-move), Involvement of teachers / students in the move to BG, More say by students, Taking into account needs of teachers / students, Accessibility of REC-A, Smoking zone, More common rooms (with different purposes), Rooms for study associations easily reachable, Accessibility of 2nd floor with functional limitation, Working groups with teachers and boards of study associations;

Bram says that the programmagroep Campusoverleg is working on many of these issues mentioned, so not all might be useful to take up in the statement. Bram will write a concept statement taking up these points, and will explain to the PV why certain points might not be helpful to take up in the statement.

15. UvA-Data authorization

*The CSR decides on the authorized access to UvA-Data and UvA-Q database.*

Pim asks if the accounts can be shared with the entire council. Sasha says the data is sensitive and therefore data cannot just be shared without a training. The 2 members that will receive access to UvA-data will also get a training on how to access and use these data. Tamara is currently working on organizing a wider training to gain access for the medezeggenschap as well.

Two members can be chosen, and Michele says it might be useful to choose those that are in the program group institutional research, as they will need to use these data. The candidates to get an UvA-data authorization are: Guido, Teo, Michele, Sasha, and Ken.

**Decision:** The CSR gives an account to access UvA-data to Michele Murgia and Sasha Borovitskaja.

16. [OV] extra holidays

*The CSR discusses the possibility to re-arrange the summer holidays.*

Michele warns to not address the survey as a referendum, as it is set up with multiple questions.

Bram asks to research whether it is true the CSR has more weeks in the academic year than other universities do. This will be picked up by E&V, in relation to the 8-8-4 file. **(action)** The survey will be discussed first in the taskforce and the proposal will be discussed next PV, as the consequences should
be known first. (action) Mees says it is important to make clear in the survey that a week of summer holiday needs to be sacrificed, if this is indeed a condition.

Voting proposal: The CSR agrees on requesting the CvB to set out a survey about the re-arrangement of holidays as requested by the FSR FNWI.
In favor: 9
Against: 2
Blanco: 1
Abstain: 0
The voting proposal is adopted.

17. Function Studentassessor-CvB [confidential]
The CSR discusses and decides on the follow up of the hiring procedure.

18. AMC – CSR collaboration [confidential]
The CSR decides on the working agreements between the AMC-chair and the CSR PV.
Decision: The CSR decides to send the concept minutes of the PV to Kathelijn Verdeyen.

-- Guido leaves the room --

19. CBO agendas & minutes
The CSR decides whether to pursue getting the agenda and minutes of the CBO meetings.
Voting proposal: The CSR conveys the opinion in the OV that they want to receive both the agenda and have confidential insight in the CBO minutes, in accordance with the letter from 2011.
In favor: 9
Against: 1
Blanco: 1
Abstain: 0
The voting proposal is adopted.

20. Student housing
The CSR gets informed about the housing situation of (inter-)national students.

-- Guido re-enters the room --

Bram asks which aspects of student housing in relation to internationalization need to be taken into account in an advice. Mees asks to address the advertisement the UvA sets out to attract international students. Michele wants to address the emphasis on the relation between housing and study development. Teo says that it is important that the housing problems are communicated to students who enroll at the UvA.
Bram asks the representative to discuss the file in their FSR PV’s. (action) Bram will contact the VU-council and CMR after hearing positive feedback from FSR’s. (action)
Voting proposal: The CSR agrees that it will pursue an unsolicited advice and statement on the relationship between internationalization and the student housing problem together with the medezeggenschap of Amsterdam.

In favor: 12
Against: 0
Blanco: 0
Abstain: 0

The voting proposal is adopted.

21. Decaanbenoemingen

The CSR gets informed on the elections of deans as a part of the Universiteitsreglement. Michele asks if appointment includes the possibility of elections, and this is the case indeed. Pim and Michele add that the election of the Belgian rector could in a way also apply to deans. The letter and memo on Decaanbenoemingen will be forwarded to the council to provide the necessary background of the file. (action) Tamara will check the rights of the CSR regarding this appointment. (action)

-- Teo leaves the meeting --

Michele asks what is meant with the ‘CvB being in the lead’ and Loraine explains that the CvB still formally appoints the deans and thus has a definitive consent. Mees proposes to ask the CvB how they would like to see the appointment. Sasha proposes to ask about the process for the evaluation during the OV. Sasha proposes to ask the FSR’s to ask how they were included in the dean appointment. Loraine says this is the right moment to take up the moment as it is currently not a political issue as no deans need to be appointed.

22. Goal Setting session

The date for the Goal Setting Session has been set: Saturday October 28th, 17.30-20.30h. The council members need to fill in the survey by Friday latest. (action)

23. UvA-matching

Michele says the UvA Matching working group will be in Dutch and will provide their documents only in Dutch. Michele asks the council to take this into account when working on the larger language policy. There will be an informal meeting between Ken and Marjolein Zieck, and after this it will be discussed how to proceed.

24. VSNU: Duisenberg

Mees has stated the ultimatum to the VSNU, but did not receive a formal reply so far, although he has discussed this issue with dhr. Duisenberg in person yesterday. Pim says the CSR could consider a press statement about being stuck in the negotiations. Kjeld emphasizes to first make very clear that is in ultimatum. Mees will call the VSNU to do so. (action) Mees is against the idea of a press release on this. Mees believes meeting him would be positive for the relation UvA-VSNU. Pim asks what the position of the CvB regarding the meeting with dhr. Duisenberg at the UvA on November 1st is, and Sasha will ask if the CvB would like to see the meeting open or closed. (action)
25. W.v.t.t.k. / Any other business

None.

26. Questions

- Linda will organize a meeting with the faculty assessors to exchange information, and will inform the council about the agenda.
- Kjeld says that no location has been found so far to organize the CoBo. Council members that have suggestions can send them to the PR taskforce. (action)
- Pim reminds the council to write the memos for the OV timely.

27. Ending

Pim closes the meeting at 18h15.

Decisions

171011-01 The CSR takes on the role of publicity and scouting for possibly interested students for the lunch with the rector, and does not do more than that.
171011-02 The CSR gives an account to access UvA-data to Michele Murgia and Sasha Borovitskaja.
171011-03 The CSR agrees on requesting the CvB to set out a survey about the re-arrangement of holidays as requested by the FSR FNWI.
171011-04 The CSR decides to send the concept minutes of the PV to Kathelijn Verdeyen.
171011-05 The CSR conveys the opinion in the OV that they want to receive both the agenda and have confidential insight in the CBO minutes, in accordance with the letter from 2011.
171011-06 The CSR agrees that it will pursue an unsolicited advice and statement on the relationship between internationalization and the student housing problem together with the medezeggenschap of Amsterdam.

Action list

171011-01 Pim will take up the ISO invitation to join SURF as a council.
171011-02 Sasha will look into the proposition of LOF regarding the board function as diensttijd.
171011-03 Mees talks with Lianne Hooijmans about her membership in the Studiesucces working group.
171011-04 Ken, Loraine, and the taskforce PR write a concept statement to react to the interview with the Rector Magnificus in the Volkskrant.
171011-05 Kjeld will further investigate the possibilities of a tuition fee free board year, and will present this to the PV.
171011-06 Council members send their ideas and suggestions regarding the role of the CSR as ‘middle man’ in the organization of the Lunch with the Rector to the PR-taskforce.
171011-07 Ken will investigate why the proposed costs for taking an IELTS-exam are 50 euros.
171011-08 Pim announces at the GV that all GV-members have the opportunity to put topics on the GV-agenda.
171011-09 Taskforce Education & Vision discusses the follow up proposal on the M-OER and bring the outcome to the PV.
171011-10 Bram writes a concept statement regarding the housing situation at REC-A, taking into consideration the points of PV171011.
171011-11 Taskforce Education & Vision researchers the amount of study weeks at the UvA in comparison to other Dutch universities.
171011-12 Taskforce Education & Vision discusses the survey to rearrange the holidays and brings a proposal to PV171018.
The representatives ask their FSR’s to discuss the relation between internationalization and student housing problems, and the proposal to write an unsolicited advice together with the medezeggenschap in Amsterdam.

If the FSR’s give positive feedback on the proposal to write an unsolicited advice on the housing situation, Bram will contact the USR VU and CMR.

Tamara will forward the memo on *Decaanbenoemingen* to the council, and check the legal rights of the CSR in this.

Mees will call the VSNU to make the CSR’s standpoint in the negotiations clear.

Sasha will ask the CvB on their stance on open and/or closed meeting sessions with dhr. Duisenberg on November 1st.

Council members who have suggestions for the location of the CoBo send these to the PR-taskforce.

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Pim informs Kathelijn on the PV’s decision on the CSR-AMC collaboration.

Council members fill in the Doodle and the survey for the goals setting session by October 13 the latest.

The DB asks about the link between the *academisch uurtje* and the lunch with the rector during the IAO.

During the IAO-OV, the DB will ask about the UvA taking responsibility in informing the academic society about the period of advice regarding the allocation model process.

The PR taskforce communicates the CSR’s decision on the Teacher of the Year-award to ASVA and BC.

Pim sends the points of the CSR regarding the risk management to all FSR’s so they can discuss these issues with the employee Kwaliteitszorg.

The PR taskforce will come up with a follow-up procedure in case the negotiations with the VSNU on the meeting with Duisenberg end.

Teo prepares a statement regarding the language in the GV and Pim assists him with this.

During the OV IAO, the DB will ask about the faculty budgets and the plan for the Middelen Wet Studievoorschot.

Tamara adds the AUC to the council’s mailing list.

Pim discusses with Linda van Exter and the file holders which information from the student assessor file will be shared with the AUC.

Pim writes a concrete proposal for the collaboration between the PV CSR and the chair of the AMC.

Pim will send an e-mail to the PV to see in what sort of trainings the council would be interested.

Bram and Ken will write a meeting piece on the financing of the Schakeltrajecten.

Mees informs the council which information is needed to update the CSR website.

Bram writes a draft statement on the housing situation at REC-A and the problems that might re-occur when moving to BG.

The taskforce Facilities & Housing discusses whether the CSR wants to ask for an evaluation of the moving to REC-A.

Pim and Sasha write a letter on the internal language policy CSR-CvB and the changes that the CSR would like to see in this.

Bram, Mees, Guido, Teo and Ken will work out a concrete proposal for the factors based on which the re-allotment of the bestuursbeurs can be done. Bram sends out a Doodle to organize this.

Michele will discuss the role of grades in the choice for student OC-members during the OC-file holder meeting.
The DB will set up a list with possible technical chairs for the OV’s.

Bram and Mees check the legal status of the SwapFiets contract.

Guido makes an overview from Digitalization & Study Support. The taskforces make an overview of all the working, steering and other groups the CSR is partaking in by October 14th.

All council members research which topics linked to the ITK they are dealing with in their files and/or faculties, and inform Sasha about this.

The taskforce heads will set up a year planning.

Teo and Michele will meet with the VOLBG.

The DB is strict about nazendingen and being present in time.

A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.

The taskforce heads notify the PR-taskforce after their meetings which files should be raised in the media.

All DB-members send their updates before Sunday 20th.

Sasha sends a weekly Monday mail with all the activities of the upcoming week.

Pim and Sebastian take good care of the plants.

The taskforce heads oversee the diverse division of speakers for the OV.

Bram and Sasha organize fun activities for the council on regular basis.

The council oversees a proper balance between small and large files in the PV.

The AMC letter regarding the allocation model will be taken into account during the upcoming discussion on the new allocation model.

Michele will make a plan to involve the FSR’s in setting up the BSA-evaluation, and informs the FSR’s about the position of the deans in this.