Minutes of the Plenaire Vergadering of the CSR on September 13, 2017

Guido Bakker, Sasha Borovitskaja, Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Michele Murgia (15:22-17.30), Kjeld Oostra (until 18.00), Sebastian Proos, Mees van Rees, Loraine Smith, Teodor Todercan (from 15:03);

Kathelijn Verdeyen Voorzitter FSR AMC, Linda van Exter Studentassessor-CvB
Tamara van den Berg Ambtelijk secretaris

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1. Opening
Pim opens the meeting at 15h00 and welcomes everyone.

2. Mail
The in- and outgoing mail is discussed.
3. Approving the minutes + checking the action list

The minutes of September 6th are approved based on the changes brought up by Kjeld.
The action list gets updated.

4. Announcements

- Taskforces should prepare the topics to be discussed on I(A)O’s upfront. The taskforce heads need to make a planning for this.
- Ken is trying to get more details on the way in which the Roetersseilandcampus is being made accessible for those with a functiebeperking.
- Ken states that the care plan has been approved. It is not yet clear when the mental health report can be expected.
- Kjeld explains that the FSR FNWI has decided to postpone working on the earlier letter of the FSR FNWI on the position of the student assessor.
- Mees tells that Pieter Duisenberg will come to the UvA on November 1st. Mees contacted the spokesperson of the VSNUI to organize the event, and this will be discussed next PV. (action)

5. Updates DB, representatives, Studentassessor-CvB

The written updates are discussed briefly.
Pim tells that the FSR FEB will choose their CSR-representative by Friday.
Tamara asks Linda about the consultation of the academic society in the process regarding the renewal of the allocation model. Clarification will be asked during the IO. (action)

6. Setting the agenda

The agenda is set without changes.
Pim proposes to deal with the updates at a later point at the agenda from next week on. There are mixed feelings about changing this on the agenda, but it will be tried next week.

7. Working agreements

The CSR votes on setting his working agreements.
The name of Kathelijn is misspelled in the working agreements, and will be corrected.

Proposal: The CSR adopts the working agreements after the corrections of PV170913.
In favor: 10
Against: 0
Blanco: 0
Abstain: 0
The working agreements are voted in.

8. GV: debriefing

The CSR discusses the GV of September 8.
General: Pim will try to keep everyone in eyesight and acknowledge people raising their hands for turns.
Election of chair: The council compliments Pim on the position.
House regulations: Kjeld proposes to read out the formal voting proposals in English as well. Kjeld says that Fokel Ellen (FSR FNWI) has offered to give live translations during the GV. Guido would like the agenda to be bilingual. Mees says that any proposition regarding language change in the GV should be
prepared properly. Mees and Sasha will write a meeting document to discuss the language within the GV. **(action)** Bram wants to investigate whether council assistants can be considered members of the CSR and therefore get voting rights. Michele says the CSR should have prepared better.

**Bachelor Cognition, Language and Communication:** Sasha says the discussion was (relatively) long, especially compared to the discussion on the ILO label reduction. Bram says the discussion should have been only about the procedure. Michele says content and procedure are intertwined, and Pim says the ‘gentlemen agreement’ between central and decentral medezeggenschap should be taken into account.

**Label reduction ILO:** Mees says there were still conditions of the FSR open, but these were minor and there was enough confidence these would be solved.

### 9. **RvT: update [confidential]**

The CSR gets an update on the hiring procedure for the RvT-member of the medezeggenschap.

### 10. **Schakeltrajecten**

**The CSR discusses his views on the financing of transition programs.**

**Standpoint on the cut on transition programs:** Sebastian and Michele do not want to cut the programs. Teo questions whether the financing of current students or future (possible) students is more important when there is a limited amount of money available. Mees wonders what the incentive to cut is. Bram finds the programs important for their instrumental role between HBO-WO and the possibility they offer to switch programs under the current *leenstelsel*, and he would like to investigate what the marginal costs of these programs are. Sasha and Kjeld agree with Bram. Ken does not want to cut the programs, because they are important for accessibility. Loraine also agrees with Bram and wants to put more pressure to maintain the programs. Pim finds *schakeltrajecten* important to maintain a broad university. Guido finds the programs important, but wonders why they are necessary for the bachelor, and Loraine explains what competences are taught in a *schakeltraject*.

Guido does not feel the university has to offer this, but Sebastian explains the financial consequences and preparations. Guido is in favor of self-education and responsibility for the *staatsexamen*. Michele explains how *schakeltrajecten* sometimes coincide with the regular education and how they are tailored for the programs afterwards. Teo asks the council about their experiences with help from the university in their programs, and the council members answer based on their background. Teo asks what the council finds more important: accessibility or spending money to help students entering the university. Ken says that more information regarding the financial incentives are needed. He will ask the CvB for more information regarding the financial situation and incentives of the reduction of the *schakeltrajecten*, as the council generally is against the disappearance of the *schakeltrajecten* on a large scale. Bram says that the main problem is that the actual costs are not known, but in the current allocation model the programs are not motivated to offer *schakeltrajecten*, and the overhead per student is a large cost in the calculation of the costs.

**Procedure:** Michele is against setting a clear, central procedures on the reduction of *schakeltrajecten*, as the faculties will be made responsible for programs that are financed only half. He states that faculties should get the finances when they also get the responsibility. Mees asks how the *bekostiging* and flow of money for these programs works. Michele explains how the resources are reserved for the *schakeltrajecten*. Bram will help Ken by looking into financial situation. **(action)**
11. UB: FGw’s vision

The CSR discusses the viewpoints of the FSR FGw for the new UB.

Contemplation room: Mees asks why a contemplation room is needed. Bram gives an explanation of the coming to be of the term, and Michele says the FSR FGw wants a room in every campus building for peace and quiet. Mees, Guido and Teo want to use these rooms for study spots, and Teo says the rooms are currently not being used. Michele says that it is the wish of the FGw and moreover that the current contemplation room the FGw is being used. Sebastian says these rooms are also used by individuals to unwind and escape an overload of impulses. Pim does not want to exclude students looking for this room. The CSR has mixed opinions on the contemplation room, but Pim asks whether Michele would be allowed to convey this opinion of the FSR in the program group.

Proposal: Michele conveys in the working group binnenstadscampus that the new UB should have a contemplation room as is the wish of the FSR FGw.

In favor: 8
Against: 3
Blanco: 0
Abstain: 0

The proposal is adopted.

Sufficient collaboration rooms: In favor.
No carpets for allergic reactions: In favor.
Windows that can open: In favor. Guido finds it important that they are suicide proof. Michele says this would be standard procedure, but he will mention this in the working group.
Smoke free entrance: In favor. Michele says this would lead to smoke zones, also covered with a roof.
Accessibility: Ken says that not the entire building will be made with the same level accessibility, as the building would not as a whole be used by all.
Toilets: Sebastian and Loraine are in favor of a mix of gender neutral or specific toilets. Guido does not see the need, but will accept it if the council is in favor. Kjeld emphasizes the practical advantages.

Mees suggests to mention the wishes of the FGw and the opinion of the CSR in the working group.
Michele proposes to talk with student associations to get more insights in the preferences and needs of students. The CSR will not set out a survey, but leave this to the FSR.

12. Open Educational Resources

The CSR discusses the document and his views on Open Educational Resources.

Michele and Mees say that the document and the recommendations of the work group are quite vague, and Guido confirms this. Michele asks how the new view differs from the current use of resources.

Guido explains that a platform for the teachers to share materials and information will be created so that education can be maintained better and research is more searchable. Guido says that currently there is no real incentive for teachers to use these servers to offer and find resources.

Michele asks if the open access is only within the university or also in the collaboration with Elsevier, and Pim and Guido say it is institutional wide.

Bram says this issue of the institutional vision on the Open Educational Resources should be down to the faculties. Kjeld says that there should also be an institutional wide vision on the resources, so it is possible to think about the use per course and program. Guido says a central vision is needed to facilitate that faculties can work together in a digital infrastructure. Mees says that the BKO should
centrally take care of educating teachers on the use of royalties, and Guido agrees. Bram fears that the
Open Educational Resources will be made into a beleidsbudget in the allocation model. Pim says that a
vision on digitalization should be close to the wishes of teachers in their education; a framework can
be offered, but it is up to teachers to choose to digitalize their work. Guido says that the steering group
is composed of people from the faculties so will be able to take this into account. Pim foresees
problems in this due to prior problems with policy on digitalization. Mees is in favor of an exchange of
best practices and the re-use of sources. Kjeld says that this is not merely about digitalization, but
about the open use of materials and making them accessible, to give people insights into the used
materials. Guido says there will be more work for teachers to accomplish this. Bram says this project is
fairly expensive and the system for royalties is already decent; there is expertise on this in other places
and other companies would be more suited than the UvA to work out the system for Open Educational
Resources. Guido says that the expertise of other universities and companies is taken into account, but
the UvA is currently behind tracks. Michele is worried about the work load for the teachers. Loraine
does see harm in the use of Open Educational Resources and is not sure if there is a gain as well. Ken
wants to know first if this is something CSR wants to pursue. Sasha wants to understand first what this
institutionally would look like. Teo says that this is a question of accessibility, and says that the money
figures should be taken into account. Michele says the issues are not merely financial. Guido adds that the use of Open Educational Resources will be nationally enforced from 2020
onwards, so the CSR should take this into account and think how that effects the stance of the CSR. The
discussion on the Open Educational Resources will be further discussed in the taskforce and brought
to the PV again next week. (action)

13. Lunch with the rector
The CSR discusses if he wants to organize the lunch with the rector during the coming year.
Proposal: The CSR decides to continue organizing the lunch with the rector.
In favor: 8
Against: 2
Blanco: 1
Abstain: 0
The proposal is adopted.

Sebastian says the rector is very enthusiastic about the events, but it is difficult to find interested
students and topics to discuss. Sasha believes it could be a good moment for students to meet the
rector, and organizing it on a lower frequency could boost this. Pim believes the event is successful as
soon as students and the rector get together. Ken says that the setup of the lunch is very important for
this, and he offers help to find interested students. Sebastian proposes to organize 2 lunches per year.
Ken believes that in that case the presence of the rector in other moments should then be motivated
more. Michele says the lunch is a good way to get informal information from the rector. Linda says that
the lunch with the rector could be an alternative to the academisch uurtje. Loraine proposes to rethink
the format of the lunch. Kjeld says that perhaps FSR’s can be involved in inviting students, and Pim
proposes to invite UvA employees.
V&C will be responsible for finding interested students. The format and frequency will be discussed in
the taskforce.
14. **ITK (Instellingstoets kwaliteitszorg)**

The CSR gets informed about the status of the Instellingstoets Kwaliteitszorg. Linda explains how passing the ITK is important now that the program accreditatie about overarching issues has been shifted by the NVAO to an instellingstoets and the programma accreditatie. When the UvA does not pass the NVAO, this means that all program accreditations will be more strict. What is coming up is the midterm review, to see if the UvA is (getting) ready for the final accreditatie, but these results will also be used in the final accreditatie. Bram asks about the influence of the program team on the accreditatie. Sasha is not exactly sure, but says they have a quite large influence as they are hired for this task. It is therefore important that the CSR also decides on its vision before it is brought to the UCO.

The dossiers affected and/or considered by the programmateam are: the educational vision, Internationalisation, the instellingsplan, deviations from the besturingsmodel (governance model D&D), the role of OC’s following the WvB, Blended Learning, and UvA-Q. Sasha asks the council members to research these topics within their files and faculties so that this can be taken into consideration. 

**Proposal:** Based on the first meeting with the program team Sasha will inform the council in what form the input is needed.

15. **Council assistants**

The CSR discusses the hiring of council assistants. The application has been published on the website, Facebook and in the WC-krant. Sebastian says that Bureau Communicatie and Mariska have also been contacted to publish the application. Pim asks about the timeline. Ken says extra time is needed to get the sufficient amount of applications. Most of the council is in favor of speeding the procedure up. The new, extended deadline for the application will be Wednesday sept 27.

The CSR has a discussion on the preferred qualities of the candidates. Sebastian wants to add that only candidates who are not on a parties list should be hired. Teo says no requirements that were not in the application can be added or used. Pim asks if there are certain qualities not listed to take into consideration. Sebastian has the preference for hiring a woman. Guido and Teo are against discrimination.

**Proposal:** The CSR will give preference to a female candidate in case of equal competence of the candidates for council assistant.

Favor: 6
Against: 3
Blanco: 2
Abstain: 0

The proposal is adopted.

16. **CSR: discussing goals**

The CSR looks into the best way to organize a discussion on individual/shared goals in the council. Loraine asks how to formulate or write goals down, and Ken kept this broad so people can do it based on their own wishes. Bram and Guido ask why the session on goals is being organized, and Pim says this this has been discussed and decided. Sebastian does not see the point of organizing it. Kjeld says this can help the CSR to not be merely reactive, and it will help to find a common ground which might be presented at the CoBo. Ken says it also contributes to knowing and understanding each other’s interests and help
possible collaboration. Guido asks if stating a party program would also contribute, and the council says it does. Guido asks if the goals would be formal as the majority vote would then always win. Sasha and Ken explain how the session is to look for common goals.

Pim proposes to have the interactive meeting with a dinner. Ken, Sasha and Loraine get the mandate to work out the discussion to set shared goals. (action) The deadline for filling the survey will be set at 48 hours.

17. Language in workgroup

The CSR discusses his stance on the use of Dutch and/or English language in working groups.

The PV agrees with sending a statement to the CvB. The statement should concern that all students should be able to participate in the medezeggenschap and that the CvB should take responsibility for the problems that are caused by internationalization. The CSR will ask the CvB to make the several workgroups about internationalization English, and that on principle all working groups should be bilingual. Pim will write a statement and send this for an editorial round by Friday, so it can be brought to the IO. (action) The statement will be addressing a problem that the CSR encounters, but mostly about workgroups in the general sense.

18. Language courses

The CSR discusses his stance on providing Dutch courses to international students.

The council is in favor of the proposal by Teo to offer Dutch courses. Loraine is working on taalbeleid so can help on this. Guido wants to open the courses also for Dutch people who need more help with their grammar.

Teo will contact UvA-Talen and Michael (LOF). (action) The point will also be brought up at the IO. (action) Bram proposes to write an ongevraagd advice, but this will be discussed later on.

19. W.v.t.t.k. / Any other business

- Loraine received an email from the student coordinator of the FGw regarding the gender in surveys of Studielink. There are people who don’t find it preferable to have to choose between two genders. Loraine asks if the council has encountered this at other moments. Pim says that the OER’en used to be gendered to. Council members will email Loraine about the their findings on the role of gender in the UvA surveys and Loraine will write a meeting document on this. (action)

20. Questions

- Linda asks the representatives to invite her for the FSR CoBo’s.
- Ken says there might be a problem in the Profileringsfonds for the compensation of international students who pay Instellingsscollegeld.
- Teo proposes to have skype meetings when everyone is ill. The council is not in favor.
- Pim was at an ISO meeting where the ISO beleidsplan was set up.
- The process for the allocation model is still to be expected.

21. Ending

Pim closes the meeting at 18:09.

Decisions

170913-01 The CSR adopts the working agreements after the corrections of PV170913.
Michele conveys in the working group Binnenstadscampus that the new UB should have a contemplation room, as is the wish of the FSR FGw.

The CSR decides to continue organizing the lunch with the rector.

The CSR will give preference to a female candidate in case of equal competence of the candidates for the position of council assistant.

**Action list**

**170913-01** Mees writes a proposal for the discussion and meeting with Pieter Duisenberg on November 1.

**170913-02** During the IO, the DB asks for clarification regarding consultation of the academic community regarding in the renewal of the allocation model.

**170913-03** Mees and Sasha write a proposal on the language of the GV.

**170913-04** Bram and Ken will gather more information on the (financial) background of the reduction of schakeltrajecten.

**170913-05** Guido discusses the document on Open Educational Resources in the taskforce and writes another meeting document on this for the upcoming PV.

**170913-06** All council members research which topics linked to the ITK they are dealing with in their files and/or faculties, and inform Sasha about this.

**170913-07** Ken, Sasha and Loraine will work out the sessions to discuss and set shared goals within the CSR.

**170913-08** Pim writes a short statement regarding the language in workgroups for the IO, but upfront sends this out for an editorial round.

**170913-09** During the IO, the DB will bring up the fact that the CSR is starting to research Dutch courses on a larger scale.

**170913-10** Teo contacts UvA-talen and LOF to work out a proposal on Dutch language courses.

**170913-11** All council members inform Loraine about their findings regarding the gender questions in UvA-surveys.

**170906-01** Tamara translates the action and pro memorie list.

**170906-02** The taskforce heads will set up a year planning, after the DB has created a format for this.

**170906-03** Ken will write a meeting document on the financing of the schakeltrajecten.

**170906-04** Michele will contact the UvA Risk Manager about the burglaries and safety measurements at the campus.

**170906-05** Michele and Loraine contact Fred Weerman about the ‘opera project’ of visiting a wide range of high schools in Noord-Holland.

**170906-06** Michele will inform the council in November about the wishes of the FGw concerning the new library and city campus.

**170906-07** Kjeld and Michele informs the FGw their faculty councils about their position in the klankbordgroep for the ILO.

**170906-08** Pim forwards the e-mails of the FSR FGw regarding new Bachelor Cognition, Language and Communication to the council.

**170906-09** Mees will invite Pieter Duisenberg for a discussion with students at the UvA and will prepare a meeting document to discuss the format of this session.

**170906-10** Sebastian arranges a transfer of the finances with Davey.

**170906-11** Pim asks the CvB/Academische Zaken for an English translation of the document on the Open Educational Resources.

**170906-12** Guido summarizes the document on Open Educational Resources in English and write a meeting document for the PV, with the help of Sasha.
Mees and Sasha check their availability and decide who of them will take Ken's position in the UvA Admissions workgroup.

Tamara informs Mees, Bram, Ken and Teo about the content and organization of the chair training by TAQT.

Mees asks Gijs Doeleman to be the student member in the CSR.

Pim writes a soft apology to the Honourscommissie.

Pim Sasha drafts a cleaning schedule for the CSR office.

Pim contacts Toma Cerniauskaitë about the deadline for sending a FSR-FEB representative.

Pim creates a list of abbreviations and council members add the useful abbreviations that are missing.

Pim plans a meeting with the FSR ACTA.

Pim and Teo will work on a statement regarding language and accessibility of work groups, and will bring this up during the IO.

Teo writes a meeting document on language courses as a part of the language policy.

Kjeld will check with the FSR FNWI whether the FSR is in favor of reorganizing the holidays.

The raadsassistenten committee will draft a list of the preferred qualities for the raadsassistenten to discuss during the next PV.

Teo contacts David Jan about the GV letter about the services and will send out the letter for an editorial round to the GV.

Loraine will contact Brigitte about the followed procedure of the installment of the numeri fixi at the FEB.

Teo will meet with the VOLGB.

Michele will make a plan to involve the FSR’s in setting up the BSA-evaluation, and informs the FSR’s about the position of the deans in this.

Pim discusses the BSA-evaluation with the FSR’s during the VZO.

Sasha informs the FSR’s about their decentral right of consent on the OER from September 1 onwards, and the possible changes that could still be made by the Tweede Kamer.

The DB is strict about nazendingen and being present in time.

A double check on the spelling and grammar should be done for all communication. Taskforce heads have the final responsibility in this.

The taskforce heads notify the PR–taskforce after their meetings which files should be raised in the media.

All DB-members send their updates before Sunday 20h.

Sasha sends a weekly Monday mail with all the activities of the upcoming week.

Sasha notifies the FSR’s after the PV on which topics the CSR needs input.

Pim and Sebastian take good care of the plants.

The taskforce heads make sure that everyone gives good feedback to their taskforces about the work, steering and soundboard groups, and they make sure the documents are saved on the P-drive.

The taskforce heads oversee the diverse division of speakers for the OV.

Bram and Sasha organize fun activities for the council on regular basis.

The council oversees a proper balance between small and large files in the PV.

The AMC letter regarding the allocation model will be taken into account during the upcoming discussion on the new allocation model.