Minutes of the *Plenaire Vergadering* of the CSR on September 6, 2017

Guido Bakker, Sasha Borovitskaja, Jern Ken Chew, Pim van Helvoirt, Bram Jaarsma, Michele Murgia, Kjeld Oostra, Sebastian Proos, Mees van Rees, Loraine Smith, Teodor Todercan;

Absent
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Guest(s)
Kathelijn Verheyen *Voorzitter FSR AMC* (vanaf 15:58), Linda van Exter *Studentassessor-CvB*

Minutes
Tamara van den Berg *Ambtelijk secretaris*

**Concept agenda**

1. Opening
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3. Approving the minutes + checking the action list
4. Announcements
5. Updates DB, representatives, Studentassessor-CvB
6. Setting the agenda
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8. [C&F] Middelen wet Studievoorschot
9. GV: preparation
10. VSNU-chair
11. Treasurer
12. [E&V] Open Educational Resources
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14. Language in workgroups
15. [E&C] 8-8-4
16. Chairman training
17. RvT: appointing procedure
18. W.v.t.t.k. / Any other business
19. Questions
20. Sluiting

1. **Opening**
   
   *Pim opens the meeting at 15h01 and welcomes everyone.*

2. **Mail**
   
   *The in- and outgoing mail is discussed.*

3. **Approving the minutes + checking the action list**
   
   *The minutes of September 6th are approved without changes.*
The action list gets updated. The pro memorie list gets updated.
Tamara will translate the action list. (action)

4. Announcements
- Linda will not be present at the GV.
- The taskforce PR is working on a media year planning, for which a year planning from each taskforce is needed. (action)
- Council members should check the settings of their e-mail spam box and should be careful dealing with the calendar.
- The training weekend is the upcoming weekend in REC-M.
- The UvA is listed as the 59th university in the World University Rankings.

4. Updates DB, representitives, Studentassessor-CvB
The written updates are discussed briefly.
Bram gives an update on the availability of the web colleges at the FdR, no agreement on this topic has been reached yet by the Faculty Board.
Kjeld tells that the faculty Diversity Officer at the FNWI has been appointed without a clear job description. Michele thinks this might be as the central Diversity Officer only starts at November 1, and will be working on the position of the faculty Diversity Officers too.

6. Setting the agenda
The agenda is set with changes.
‘Guarding dogs’, ‘CSB student member’ and ‘Honourscommissie’ are added to the agenda.

7. OV: debriefing
The CSR discusses the OV of September 5.
- Schakeltrajecten, Bram says that the CvB was supposed to calculate the real costs of the offering these trajectories, and the way in which the allocation model gives an incentive. Linda explains that OCW only finances for 30ECTS, which means the faculty has to finance the other 30ECTS, which means it is a financial problem. The CvB is now considering how to deal with this on a central level, but this is closely linked to the allocation model. Ken will write a meeting document on how to pursue the financing of the schakeltrajecten. (action)
- Risk managers. Michele will contact the risk manager to get more information. (action)
- Mental Health – Ken will meet with the policy makers and researchers and will update the council when the report available. (action)
- Michele and Loraine will contact Fred Weerman on the ‘opera’ of visiting a wide range of high schools in Noord-Holland. (action)
- Mees and Sasha will discuss the 8-8-4 structure in the UCO.
- Universitair Forum – Bram states he is no longer positive about the experiment of the University Forum because of the way it is set up. Michele says this approach might be linked to the need to pass the Instellingstoets. Sasha wonders in what way the CSR can give input, as the evaluation will be only in 2019.
- UB – the CSR advice can be discussed with Maria Heijne. The council discusses whether it is possible and preferable to demand more books. Michele says the FGw will provide input in November. Michele will update the council on the stances of the faculty. (action)

The council discusses the course of the OV.
8. **[C&F] Middelen wet Studievoorschot**  

The CSR discusses how to allocate the budget from the middelen wet studievoorschot. Michele says that regardless of the political situation, the medezeggenschap can stick to the 4 points as agreed. Bram says that universities are expected to more with less money, so the council should take into account that keeping the current level of the education might already be an accomplishment, as costs are increasing.

9. **GV: preparation**  

The CSR prepares the GV of September 8.  

Function of the student assessor: Pim explains that the discussion on the position of the student assessor can best be done after the introduction round with Linda is finished and the CSR has held a discussion internally.  

ILO label reduction: Mees gives an update on the background of the consent of the FSR FMG, which has stated to be positive about the process and to trust that the condition of installing the klankbordgroep will be met. Mees says that the COR might raise the issue of the teachers’ position. The FMG was the only faculty with formal rights, but in the klankbordgroep also the FGw and FNWI will be heard. Michele and Kjeld will inform their FSR about the position in the klankbordgroep.  

Michele and Kjeld will inform their FSR about the position in the klankbordgroep. **(action)** The plan for the klankbordgroep will be discussed with the FSR FMG next week on Tuesday.  

Cognition, Language, Communication BA: The FSR FGw will state their official position on Friday after their PV. Pim will forward the available information to the council.  

**(action)** RvT-applications: There will be an update on the GV.

10. **VSNU-chair**  

The CSR discusses how to organize a conversation between the UvA-students and mr. Duisenberg. Mees says that Pieter Duisenberg wants to have a discussion/meeting with the CSR and other students in October, and Mees asks whether the CSR wants to invite him. The organization costs can be partly covered by CREA and Folia. Everyone agrees to invite Duisenberg, and to collaborate with CREA and Folia. Mees will invite Pieter Duisenberg for a discussion with students at the UvA and will prepare a meeting document to discuss the format of this session. **(action)** Sebastian presents the options of a Q&A session, panel format, or the live stream. This will be discussed later. Bram says CREA and Folia should be involved to make it successful. Michele wants to involve ASVA. This will be discussed later.

11. **Treasurer**  

The CSR decides who will be the treasurer of the CSR during academic year 2017-2018. Sebastian will be the new treasurer, and will get assistance from Mees and if necessary Guido. **(decision)**

12. **Guarding dogs**  

Guido says the dogs are trained and therefore not a threat. Loraine says it is not improving the accessibility of the university. Michele says if students feel unsafe it is not working well. Sebastian is again the use of animals in possible violent situations. Michele will get information from the risk manager about the use of the guarding dogs. **(action)** Michele proposes to set out a survey. This will be discussed later.
13. [E&V] Open Educational Resources

The CSR gets informed about the request for advice by the Open Educational Resources work group.

Guido explains how the plans are developed to improve the digital infrastructure. Guido says there is currently no incentive to get teachers involved in Blended Learning.

Pim disagrees with Guido’s interpretation of the content of the document. He states to have problems with hiring program managers at a central level. Guido explains how most of the policy will be implemented by the studies themselves.

Pim will ask the CvB and/or Academische Zaken for an English translation of the document, as it is currently not possible to have a discussion with the entire council. (action) Guido notifies the council that Canvas has agreed to provide English summaries and introductions. Guido will summarize the documents and write a meeting document, with the help of Sasha. (action)

14. Constitutieborrel / constitutional drinks

The CSR discusses the organization of constitutional drinks.

Kjeld presents the possibilities of organizing constitutional drinks (CoBo), and says this can be done very informally. Bram is opposed to organizing a CoBo, Michele is not interested, and the rest is in favor. Kathelijn explains that the FSR AMC organizes their policy plan after which drinks are drank.

Most of the council is in favor of adding an informative element.

Most people are favor of a limited amount of drinks. Guido proposes to give drink tokens to the guests.

Kjeld explains the budget for the CoBo (€1800,- allocated for 2017). The council agrees that the CSR will work out a budget around the middle proposal of €850,- to spend on drinks for the guests.

The council discusses whether recipiëren should be excluded from the CoBo, but groups that really want to do this will do so anyway.

15. Language in workgroups

The CSR discusses how to deal with work groups at the UvA that are not bilingual.

Ken has been invited for the UvA admissions work group, but cannot as the discussions and documents are in Dutch only. Mees or Sasha will take Ken’s place, depending on their schedule. (action)

Inventory of opinions on language in workgroups: Michele is not in favor of asking all work groups to be in English, and wants the faculties to have a say in this. Sebastian would like to see both English and Dutch work groups. Mees wants the workgroups to be accessible for international students and be bilingual. Bram expects that English workgroups will negatively affect the discussion, but feels that it’s good that this is coming up now. Loraine says not everyone can be expected to speak English. Ken says that workgroups that deal with international students should be accessible. Kjeld is in favor of the accessibility but it will negatively affect the content, for which bilingual could be the solution. Guido is in favor of bilingualism, but Dutch should be allowed as most people at the university speak Dutch. Teo is not sure. Sasha wants a clear policy developed and workgroups for international students should be bilingual. Pim proposes to judge the work groups per case. Linda says to be aware that policy makers don’t always have the time to have 2 work groups (ENG & NL).

Pim proposes to inform the CvB that the CSR is not content that the international student that wanted to take place into the work group is not possible. Bram proposes to address the repercussions for student representation because of the internationalization that has happened without clear policy.

Pim and Teo will work on a statement and this will be brought up in the IO. (action)

Teo writes a meeting document on language courses as a part of the language policy, together with Ken after the latest information is known. (action)
16. **[E&C] 8-8-4**

*The CSR discusses his views on the 8-8-4 semester planning. This will be discussed next week, in English.*

Kjeld will check with the FSR FNWI whether the FSR is in favor of reorganizing the holidays. *(action)*

17. **Chairman training**

*The CSR decides who will be allowed to follow the (vice)chair training by TAQT.*

Sasha and Pim will take the training. Mees, Bram, Ken and Teo might be interested. Tamara will inform those interested about the setup of the training. *(action)*

18. **RvT: appointing procedure**

*The CSR gets informed about the procedure for appointing a RvT-member with special confidence of the medezeggenschap.*

The follow up on the procedure (deciding / giving advice) needs to be discussed in the GV.

19. **W.v.t.t.k. / Any other business**

- **CSB student candidate.**
  
  A candidate for the student position in the CSB is proposed and the CSR discusses this. *(action)*

- **Honourscommissie.**
  
  Pim proposes to go talking to the Honours commission, and apologize for not engaging in discussion with them earlier on. Kjeld proposes to say it should not have happened, and Kathelijn proposes to take into account the continuity in a reasonable way. Pim writes an e-mail to the honours commission. *(action)*

20. **Questions**

- Tamara asks the council to think of setting up a cleaning schedule. Pim will draft a proposal. *(action)*

- Kjeld stresses the importance of sending meeting materials timely, and writing the meeting documents in a proper way.

- The vacancies for the council assistant will be send to the FSR’s as well.

- The role of Kathelijn will be discussed during the next PV.

- Pim will contact Toma about the FSR representative in the CSR. *(action)*

- Pim says the DB needs to plan a meeting with the ISO. *(action)*

- Pim will make a list of abbreviations. *(action)*

- Pim will plan a meeting with the FSR ACTA. *(action)*

21. **Ending**

Pim closes the meeting at 18h16.

**Decisions**

170906-01 Gijs Doeleman will be asked to be the student member in the CSB.

170906-02 Sebastian will be the new treasurer, and will get assistance from Mees and if necessary Guido.
**Action list**

**170906-01** Tamara translates the action and pro memoria list.

**170906-02** The taskforce heads will set up a year planning, after the DB has created a format for this.

**170906-03** Ken will write a meeting document on the financing of the schakeltrajecten.

**170906-04** Michele will contact the UvA Risk Manager about the burglaries and safety measurements at the campus.

**170906-05** Michele and Loraine contact Fred Weerman about the ‘opera project’ of visiting a wide range of high schools in Noord-Holland.

**170906-06** Michele will inform the council in November about the wishes of the FGw concerning the new library and city campus.

**170906-07** Kjeld and Michele inform their faculty councils about their position in the klankbordgroep for the ILO.

**170906-08** Pim forwards the e-mails of the FSR FGw regarding new Bachelor Cognition, Language and Communication to the council.

**170906-09** Mees will invite Pieter Duisenberg for a discussion with students at the UvA and will prepare a meeting document to discuss the format of this session.

**170906-10** Sebastian arranges a transfer of the finances with Davey.

**170906-11** Pim asks the CvB/Academische Zaken for an English translation of the document on Open Educational Resources.

**170906-12** Guido summarizes the document on Open Educational Resources in English and write a meeting document for the PV, with the help of Sasha.

**170906-13** Mees and Sasha check their availability and decide who of them will take Ken’s position in the UvA Admissions workgroup.

**170906-14** Tamara informs Mees, Bram, Ken and Teo about the content and organization of the chair training by TAQT.

**170906-15** Mees asks Gijs Doeleman to be the student member in the CSB.

**170906-16** Pim writes a soft apology to the Honourscommissie.

**170906-17** Pim drafts a cleaning schedule for the CSR office.

**170906-18** Pim contacts Toma Cerniauskaite about the deadline for sending a FSR-FEB representative.

**170906-19** Pim creates a list of abbreviations and council members add the useful abbreviations that are missing.

**170906-20** Pim plans a meeting with the FSR ACTA.

**170906-21** Pim and Teo will work on a statement regarding language and accessibility of work groups, and will bring this up during the IO.

**170906-22** Teo writes a meeting document on language courses as a part of the language policy.

**170906-23** Kjeld will check with the FSR FNWI whether the FSR is in favor of reorganizing the holidays.

**170830-01** The raadsassistenten committee will draft a list of the preferred qualities for the raadsassistenten to discuss during the next PV.

**170830-02** Teo contacts Tijmen about the GV letter about the services with the new file holder, who will send and sends out the letter for an editorial round to the GV.

**170830-03** Alex vergelijkt de standpunten van de CSR met de uitspraken van dhr. Duisenberg in een artikel op de CSR website.

**170830-04** Alex legt het persbericht over de VSNU-voorzitter dhr. Duisenberg redactioneel voor aan de raad.

**170823-01** The AMC letter regarding the allocation model will be taken into account during the upcoming discussion on the new allocation model. → pro memoria
170823-02 **Loraine Ali** will contact Brigitte about the followed procedure of the installment of the numerus fixi at the FEB.

170823-03 Lianne en Ali herschrijven de adviesbrief over de onderwijsvisie en leggen deze redactioneel voor aan de raad.

170823-05 Teo and Tijmen will meet with the VOLBG.

170823-06 Michele will make a plan to involve the FSR’s in setting up the BSA-evaluation, and informs the FSR’s about the position of the deans in this.

170823-07 Pim discusses the BSA-evaluation with the FSR’s during the VZO.

170823-08 Pim will join the CSR 16|17 in the meeting with Gerard Mols.

170823-13 Sebastian and Mees think about a suitable candidate for the student position in the CSR.

170705-01 Lianne en Sasha informeert informeren de FSR’en over de decentrale instemmingsrechten op de OER vanaf 1 september 2017 en de mogelijke wijzigingen die hierin nog aangebracht worden door de Tweede Kamer.

**Pro memorie**

140908-04 Het DB ziet streng toe op nazendingen voor en laatkomers op de PV.

140908-04 Op documenten voor externe communicatie wordt altijd een dubbelcheck op de spelling uitgevoerd. **Taskforce heads Commissievoorzitters** zijn hier eindverantwoordelijk voor.

141208-04 **Taskforce heads Commissievoorzitters** geven na hun commissievergadering door wat er in de media moet komen.

150420-01 Alle DB-leden sturen voor zondagavond 20:00 uur hun update.

150907-02 Sacha Lianne stuurt iedere maandag een mail met alle activiteiten van de aankomende week.

151019-03 Sacha Lianne stuurt nadat het verslag van de PV is rondgestuurd een overzicht van de onderwerpen waarvan de CSR graag input wil van de FSR’en naar de afgevaardigden.

160502-01 De planten worden goed verzorgd door Lianne, Anna, Pim en Sebastian.

161017-04 De **taskforce heads commissievoorzitters** zien toe op betere terugkoppeling uit werk-, stuur- en klankbordgroepen naar de **taskforces** CV, o.a. door documenten op de P-schijf te plaatsen.

161017-05 De **taskforce heads commissievoorzitters** zien toe op een diverse verdeling van sprekers op de OV.

161031-01 Bram and Sacha Tijmen en Alex organiseren met enige regelmaat leuke raadsuitjes.

170201-01 Raadsleden proberen bestaande structuren binnen de raad te doorbreken; dominante raadsleden bieden andere meer ruimte, raadsleden die wat meer op de achtergrond troden proberen zich vaker te mengen in de discussie.

170201-02 Raadsleden proberen zich beter in te lezen, beter te luisteren naar elkaar en meer begrip te hebben.

170201-03 Raadsleden laten het tijdig weten als het niet lukt met hun dossiers en als ze hulp nodig hebben.

170201-04 De raad streeft naar een goede balans tussen grote en kleine dossiers op de PV.

170823-01 The AMC letter regarding the allocation model will be taken into account during the upcoming discussion on the new allocation model.